

Date Correction Plan Due
6/27/2025

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(F), DCF 262.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number
3000563993 / 001 - 220836

Robertson's Kiddie Lane Day Care

Address - Facility (Street, City, State, Zip Code)
6260 N 76Th St Milwaukee WI 53218

Telephone Number
414-353-3126

Date - Regulation Visit
6/4/2025

| Rule/Statute Number | Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
|---------------------|--|--|--------------------------|-------------------|
| 1 | 251.04(6)(a)1. Child Record - Enrollment Information Description: The child enrollment form was incomplete for Child 1 & 2. | <i>files have been completed</i> | 6/9/25 | |
| 2 | 251.04(6)(b) Current, Accurate Daily Attendance Record Description: There were 27 children on the attendance form but only 19 children present. | <i>staff will check attendance through out the day</i> | 6/9/25 | |

| Name - Certified Operator / Licensed Center | | Provider Number / Facility ID Number | | |
|---|--|--|-------------------------------------|----------------------|
| Roberson's Kiddie Lane Day Care | | 3000563993 / 001 - 220836 | | |
| Address - Facility (Street, City, State, Zip Code) 6260 N 76Th St Milwaukee WI 53218 | | Telephone Number 414-353-3126 | Date - Regulation Visit 6/4/2025 | |
| | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
| 3 | 251.05(2)(a)5. Staff Record - High School Diploma Description: There was no documentation of a high school diploma for Staff A. | Diploma is in new file and sent to the Registry | 6/16/25 | |
| 4 | 251.05(3)(c) Cardiopulmonary Resuscitation Training Description: There was no documentation of a current CPR/First Aid training for Staff A. | documentation is on the Registry | 6/16/25 | |
| 5 | 251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: There was no documentation of a current Mandated Reporter Training for Staff A - D. | documentation for staff A in new file. documentation for staff B-D was completed | 6/16/25 | |
| 6 | 251.05(3)(gr)3.a. Meal Prep Personnel - Training Description: There was no documentation of a food handling class for Staff B. | class was completed on 5/22/25 certificates are in file | 6/16/25 | |

| Name - Certified Operator / Licensed Center | | Provider Number / Facility ID Number | | |
|---|---|---|-------------------------------------|-------------------|
| Roberson's Kiddie Lane Day Care | | 3000563993 / 001 - 220836 | | |
| Address - Facility (Street, City, State, Zip Code) 6260 N 76Th St Milwaukee WI 53218 | | Telephone Number 414-353-3126 | Date - Regulation Visit 6/4/2025 | |
| | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
| 7 | 251.05(4)(a) Staff Orientation - Develop, Implement, Document Description: There was no documentation of a staff orientation for Staff A - C. | all staff have received orientation documentation is in file. | 6/17/25 | |
| 8 | 251.055(1)(f) Child Tracking Procedure Description: There was a staff with toddlers in the buggy with no tracking. The preschool classroom and the infant room didn't have the correct children on their tracking sheets. | Staff will have tracking sheets at all times | 6/5/25 | |
| 9 | 251.055(2)(b) Staff-To-Child Ratios - Minimum Description: The infant/toddler room was not in ratio when the teacher was in the kitchen making lunch and taking children to the bathroom outside of the classroom. There were 6 children under the age of 2 with 1 staff member. | Administrators will continue to recruit qualified staff in order to maintain ratios | 6/5/25 | |
| 10 | 251.07(4)(cm) Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older Description: The cots that were stored in the hallway were not covered to ensure they stay clean and sanitary. There was the top piece of the buggy on them. | cots have been removed from hallway. Top of buggy has been removed | 6/5/25 | |

| | | | |
|---|---|---|-------------------------------------|
| Name - Certified Operator / Licensed Center Roberson's Kiddie Lane Day Care | | Provider Number / Facility ID Number 3000563993 / 001 - 220836 | |
| Address - Facility (Street, City, State, Zip Code) 6260 N 76Th St Milwaukee WI 53218 | | Telephone Number 414-353-3126 | Date - Regulation Visit 6/4/2025 |
| | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date |
| 11 | 251.09(1)(am) Infant & Toddler - Intake Information Description: There was no documentation of an Under 2 intake form for one child in the classroom as required. | Intake form has been placed in the infant room | 6/4/25 |
| 12 | 251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: There was a full bottle of formula in the refrigerator that was not labeled with a name or date. Repeat violation: Previously cited on 11/19/2024 | all bottles will be labeled & dated. Staff has been reminded | 6/4/25. |

NAME - Agency Worker
Rhonda Brueggemann, Colleen Hanser

Date Issued
6/12/2025

SIGNATURE Certified Operator or Designee / Licensee or Designee

Date Signed

Rhonda Brueggemann

6-17-2025