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| Date Correction Plan Due 9/1/2025 | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN | TO FILE A COMPLAINT CALL 920-785-7811 |
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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| Name - Certified Operator / Licensed Center Crivitz Youth Child Develop Ctr | | Provider Number / Facility ID Number 3000559263 / 001 - 420307 | |
| Address - Facility (Street, City, State, Zip Code) 713 George St Crivitz WI 54114 | | Telephone Number 715-854-3855 | Date - Regulation Visit 7/21/2025 |
| | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date |
| 1 | <p>251.04(3)(i) Report - Unknown Whereabouts Or Left Premise</p> <p>Description: The provider did not report to the Department within 24 hours when on July 16, 2025, a five-year-old child was left unsupervised for approximately 10 minutes when the rest of his group left the building.</p> | <p>We reviewed the Licensing Rules regarding Reports. Going forward, CYI will comply with Licensing Regulations, reporting incidents within 24 hours.</p> | Effective immediately |
| 2 | <p>251.04(4)(a)2.d. Parent Notification - Child's Whereabouts Unknown</p> <p>Description: The provider did not notify the parent when on July 16, 2025, a five-year-old child was left unsupervised for approximately 10 minutes when the rest of his group left the building.</p> | <p>We reviewed the Licensing Rules regarding Reports. Going forward, CYI will comply with Licensing Regulations. Parents will be notified immediately about unknown whereabouts. This child's parents were notified, however not in the required time.</p> | Effective immediately |

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| 3 | 251.055(1)(a) Supervision Of Children Description: On July 16, 2025, child care workers left a five-year-old child unsupervised for approximately 10 minutes when they, along with the rest of the group, left the building for swim lessons. Repeat violation: Previously cited on 9/14/2023 | We reviewed the Licensing Rules regarding Supervision. Going forward, CYI will comply with Supervision Regulations. This child was not with their assigned group, however, the classroom with the adjacent bathroom the child was using was fully staffed, with children present. That staff attended to the child's needs and notified the office immediately. | Effective immediately |
| 4 | 251.055(1)(f) Child Tracking Procedure Description: On July 16, 2025, child care workers failed to implement the tracking procedure of counting the children again when they get on the bus, resulting in a five-year-old child's whereabouts being unknown to the assigned child care worker's for approximately 10 minutes. Repeat violation: Previously cited on 9/14/2023 | We reviewed the Licensing Rules regarding Child Tracking Procedures. New procedures are in place for signing children in and out when leaving the Center, as well as counting children numerous times during activities and transitions. | Effective immediately |

NAME - Agency Worker
Erin Taylor, Amie Bodart

Date Issued
8/18/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



8-21-2025