Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
11/4/2026		

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Mps - Metcalfe CLC	2000563892 / 216-2007065

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
3400 W North Ave Milwaukee, WI 53208	414-874-0269	10/20/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)6. **Child Record - Health History** Description: The health histories on file for Child #1 and Child #4 were incomplete. Both children were identified as having a condition but information as to signs/symptoms, triggers, steps provider should follow, etc. was not listed. Repeat violation: Previously cited on 9/23/2025	Parents/Guardians were contacted on October 20, 2026 to obtain missing information that included signs/symptoms, triggers, steps provider should follow, etc. The updated documents were sent to Katrina Tarantino on October 20, 2026 by the CLC site coordinator.	10/20/2026	10/20/2026
2	251.05(3)(c) **Cardiopulmonary Resuscitation Training** Description: Staff B's CPR certificate on file expired in August 2026.	Staff B was scheduled to renew CPR on Monday, October 26, 2026. Staff B's CPR is currently updated and expires on October 26, 2028. Official CPR certification was emailed to staff B and printed on Wednesday, November 4, 2026, by the CLC site coordinator.	10/26/2026	11/4/2026

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NAME - Certification Worker / Licensing Specialist

Katrina Tarantino

Date Issued

10/21/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed

11/17/2026