Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
7/22/2026		

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Mps - Kilbourn Elementary School	2000563892 / 105 - 2100165

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
5354 N 68Th St Milwaukee, WI 53218-2901		7/7/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(c) **Cardiopulmonary Resuscitation Training** Description: Documentation of a current CPR training was not by a DCF approved trainer	The camp staff will complete a CPR training with a DCF approved trainer by August 22, 2026. Preventive Action: All staff will complete CPR training through a DCF-approved training organization. The Camp Director will verify that each staff member's CPR certification is current and maintain copies of all valid certifications on file to ensure ongoing compliance	8/22/2026	
2	251.06(2)(d) **Access To Materials Potentially Harmful To Children** Description: A container of Lysol wipes was observed to be accessible to children in care	Camp staff will ensure that all harmful cleaning products are kept out of children's reach at all times. Preventive Action Taken: While actively cleaning and disinfecting surfaces, staff will maintain possession of the cleaning products and will immediately return them to a secure, inaccessible location once cleaning is	7/7/2026	

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3	251.06(3)(b)2. **Emergencies - Practice Written Plans** Description: Documentation of practiced tornado drills for October was not observed for June 2026	The camp director and staff conducted a practiced Tornado and fire drill and documented the drills on the Emergency Drill log. Preventive Action Taken: The Camp Director has created a recurring calendar reminder to ensure that all required emergency drills are conducted and documented on a monthly basis in accordance with DCF	7/13/2026	

NAME - Certification Worker / Licensing Specialist	Date Issued
Colleen Hanser / Tiisha Harrell	7/8/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee	Date Signed
Leighton Cooke	8/4/2026