Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
10/26/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Arts For Kids	1000562051 / 001 - 420779

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
400 City Ctr D Oshkosh WI 549014991	920-303-9498	9/23/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(g)2. **Assistant Child Care Teacher - Qualifications** Description: During a complaint investigation it was determined that a child care worker failed to complete the required training to work with children within the first six month of employment (2/16/26).	Teacher is currently active and enrolled in class. Class ends on Nov 4.	11/4/26	
2	251.055(1)(b) **Supervision - Teacher Per Group Of Children** Description: During a complaint investigation it was determined that a staff member was left alone on a number of occasions while not having the educational qualifications to be left alone with children. There was no qualified teacher present during those times.	A qualified teacher was always in room with teacher, unfortunately not always signed in to prove it. Re-training staff on importance of signing in and out of classrooms at all times.	11/4/26	

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	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
3	251.09(1)(e) **Infant & Toddler - Provider Training** Description: During a complaint investigation it was determined that a staff member that was assigned in the infant room did not have the required infant and toddler training within the first six months of employment(start date 2/16/26).	Correct. Teacher currently enrolled in Intro course which is expected in end Nov. 4. Will enroll immediately into Infant/Toddler upon completion.	11/15/26	

NAME - Agency Worker
Jessica Farah

Date Issued
10/12/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
10-19-26