

Date Correction Plan Due 8/21/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Arts For Kids	Provider Number / Facility ID Number 1000562051 / 001 - 420779
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Address - Facility (Street, City, State, Zip Code) 400 City Center Ste D Oshkosh WI 549014991	Telephone Number 920-303-9498	Date - Regulation Visit 7/29/2025
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: The infant room staff are leaving the classroom to warm bottles in a crock pot that is in the kitchen.</p> <p>Repeat violation: Previously cited on 12/5/2023</p>	<p>Crockpot taken out of kitchen and two infant bottle warmers purchased and put in classrooms</p>	<p>Purchased day of visit Added to Classroom on 7-30-25</p>	
2	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: Children are not being signed into the rooms in the 3III's room at nap time when they are napping in 3 different rooms.</p> <p>Repeat violation: Previously cited on 12/5/2023</p>	<p>Remind all teachers of proper policy with signing in and out of classrooms</p>	<p>8/8/25</p>	

Arts For Kids

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3	<p>251.07(3)(a) Indoor Equipment - Safety</p> <p>Description: There was a paper cutter on the table by the door of the art room.</p> <p>There were power tools and chemicals in the school age room by their bathroom that need to be inaccessible to the children.</p>	<p>Removed paper cutter from art room on day of visit.</p> <p>Removed tools and chemicals and reminded handyman that they need to be locked and away.</p>	<p>7/29/25</p> <p>7/30/25</p>	
4	<p>251.07(6)(dm)4. Medical Log - Reviewing Injury Records</p> <p>Description: The school age logbook was last reviewed on 10/11/22</p>	<p>Retrained that all med books must be checked every 6 months</p>	<p>8/7/25</p>	
5	<p>251.07(6)(f)1.a. Medication Administration - Parent Authorization</p> <p>Description: One child in the infant room was missing an authorization for their medication.</p>	<p>Authorization was expired. Placed in cubby to go home.</p> <p>Re-trained teachers on policy and sent email to parents reminding them of medication rules. Email attached</p>	<p>7/30/25</p>	
6	<p>251.07(6)(f)3. Medication - Storage</p> <p>Description: Medication was stored in diaper bags and in cubbies in the infant rooms and not in the secure labeled medication box</p>	<p>Re-trained teachers on med policy and sent medication reminder to parents via email. Email attached.</p>	<p>7/30/25</p>	

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7 251.07(6)(f)6. Current Authorizations For Medications On Premises Description: There was a bottle of medication in the infant room that did not have an authorization form from the parent to administer.	Authorization was expired. Reminded teachers and parents of medication policy.	7/30/25	
8 251.09(2)(a) Infant & Toddler - Responding To Crying Children Description: There was an infant crying in the nap room and 1 crying in their crib for approximately 5 minutes that were not cared for promptly.	Re-trained staff on proper procedures to comfort children and to radio if extra help is needed.	7/30/25	

NAME - Agency Worker
Jill Kellner, Amie Bodart

Date Issued
8/7/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

8-11-25