

Date Correction Plan Due 5/12/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Arts For Kids		Provider Number / Facility ID Number 1000562051 / 002 - 1009122		
Address - Facility (Street, City, State, Zip Code) 923 Minnesota Ave B Suite B N Fond Du Lac WI 549371219		Telephone Number 920-924-9975	Date - Regulation Visit 4/2/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(3)(jm) <b>Report - Prohibited Actions</b>  Description: Based upon investigation, a prohibited action that occurred on March 24, 2025 was not reported to the Department by the licensee.	Director is now aware that any derogatory comment made to a parent, child, or staff member must be reported to DCF and not just addressed in house.	04/30/2025	
2	251.07(2)(e)2. <b>Prohibited Actions - Verbal</b>  Description: Based upon investigation, on March 24, 2025, a child care worker engaged in a prohibited verbal action when they made a derogatory comment about a child in their care by saying they hated the child.	Prior to this investigation the Director had spoke with all parties involved and addressed the inappropriate comment that was made. This incident was addressed at our April 21st staff Meeting as well as in a written memo on April 30th regarding the non-compliance prohibited actions.	04/30/2025	

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NAME - Agency Worker  
Jamie Brandt

Date Issued  
4/28/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee  
*Nerissa Bertram*

Date Signed  
*04/30/2025*