

Date Correction Plan Due 12/6/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Arts For Kids		Provider Number / Facility ID Number 1000562051 / 002 - 1009122		
Address - Facility (Street, City, State, Zip Code) 923 Minnesota Ave B Suite B N Fond Du Lac WI 549371219		Telephone Number 920-924-9975	Date - Regulation Visit 11/5/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(6)(a)6m. Child Record - Immunization History</p> <p>Description: Based upon review on November 5, 2024, Child #1 of the Child Record Checklist did not have any documentation of the child's immunization history on file.</p>	<p>Parent was reminded again to submit their child's Immunization records as they due by November 1, 2024.</p>	<p>11/29/2024</p>	
2	<p>251.055(1)(a) Supervision Of Children</p> <p>Description: Based upon the center's self-report, on October 23, 2024 a 3-year-old child was not within sight and sound of a child care worker when they were left alone in the bathroom for approximately 7-10 minutes.</p>	<p>Staff was reminded to check all Bathroom Stalls once classroom is finished using it. Staff was also reminded that after counting children in the hallway before leaving the bathroom, they must count again as each child enters back into the room.</p>	<p>10/23/24</p>	

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3	251.055(1)(f) Child Tracking Procedure Description: Based upon the center's self-report, on October 23, 2024 a child care worker failed to adhere to the center's child tracking procedure when they did not conduct a head count upon returning to the classroom from the bathroom, resulting in a 3-year-old child being left alone for approximately 7-10 minutes.	Staff was reminded to follow center's child tracking procedures and to make sure to count each child as they enter back into the classroom from the bathroom. A new "Name-to-face" form was created to be done during all class transitions.	10/23/24
4	251.06(2)(b) Electrical Or Hot Surface Protection Description: Based upon observation on November 5, 2024, an outlet in the 4K wrap room was not protected by a guard.	Outlet cover was replaced and staff were reminded to replace covers after each use.	11/5/24

NAME - Agency Worker
Jamie Brandt

Date Issued
11/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Nerissa Bertram

Date Signed

12/16/2024