

<b>Date Correction Plan Due</b> 5/2/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 920-785-7811
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Appleton's Community Childcare Ctr		<b>Provider Number / Facility ID Number</b> 1000559971 / 002 - 1007814		
<b>Address - Facility (Street, City, State, Zip Code)</b> 208 S Pine St Kimberly WI 541362024		<b>Telephone Number</b> 920-788-8740	<b>Date - Regulation Visit</b> 4/2/2025	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: Staff B did not have documentation of a physical examination that was completed not more than 12 months prior to nor more than 30 days after the person was hired.  Repeat violation: Previously cited on 9/11/2024, 3/6/2024	Administration is putting checklists into place to ensure that the file is complete according to Licensing regulations in the timeline cited.	5.6.2025	
2	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description: Staff A did not have documentation of a current certificate of completion for infant and child cardiopulmonary resuscitation.	Staff will be expected to complete the required trainings prior to returning to work after leave.	4.10.2025	

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3	251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b>  Description: Staff A did not have documentation of current biennial training on child abuse and neglect reporting requirements.	Staff will be expected to complete the required trainings prior to returning to work after leave.	4.10.2025	

**NAME** - Agency Worker  
Erin Taylor

Date Issued  
4/18/2025

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee

Date Signed

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Appleton's Community Childcare Ctr

1000559971 / 002 - 1007814

**NAME** - Agency Worker  
Erin Taylor

Date Issued  
4/18/2025

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee

*Elizabeth Dabel*

Date Signed

4.22.2025