Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
8/25/2026		608-422-6765

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Dcpc East Head Start And Cc	1000559601 / 013 - 1006265

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
30 Dempsey Rd Madison WI 53714	608-240-4712	8/4/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.09(2)(b) **Infant & Toddler - Individual Sleep Patterns** Description: Each infant and toddler was not allowed to form and follow their own sleeping pattern when all infants and toddlers were placed to sleep at the same time in the rainbow classroom.	Staff will review the licensing rule as a team on the importance of following each child's individual schedule and the importance for that. The staff will establish a list of children and their nap schedule to have available if there are any questions in the future. The staff will also review the child's schedule with the parent and update the Intake Under 2 form.	8/31/2026	
2	251.09(2)(bm) **Infant & Toddler - Sleep Position** Description: Infant was observed sleeping in a bouncy seat and was not placed in a crib immediately as required.	The use of bouncy seats will be phased out in the classroom with an end date of using them in the next week. Staff will review this rule and the importance of staff having that time with each child individually holding them and helping them get to sleep and then ensuring children are sleeping in their respective cribs and/or cots.	8/31/2026	

NAME - Agency Worker
Rebecca Brickson

Date Issued
8/11/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
8/17/2026