

<b>Date Correction Plan Due</b> 5/3/2023	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Dcpc East Head Start And Cc		<b>Provider Number / Facility ID Number</b> 1000559601 / 013 - 1006265		
<b>Address - Facility (Street, City, State, Zip Code)</b> 30 Dempsey Rd Madison WI 53714		<b>Telephone Number</b> 608-240-4712	<b>Date - Regulation Visit</b> 3/16/2023	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.07(4)(b) <b>Naps Or Rest Periods - Awake Children</b>  Description: On 10/14/23, awake children in the Caterpillar Room were not allowed to get up and have quiet time after nap when staff told them they had to stay on their mats until 2:15 pm.	Site Directors reviewed naptime guidelines with all staff to ensure compliance at all times. Staff will review ideas and plans each week to have for children at naptime such as puzzles, books, art activities, etc. that will be available for all children after each child's rest time (30 min if a child does not fall asleep).	4/24/2023	

**NAME** - Agency Worker  
Amy Anderson, Robert Mccoy

Date Issued  
4/19/2023

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee

Luann Williams

Date Signed  
4/20/2023