

<b>Date Correction Plan Due</b> 5/15/2023	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Cargill Christian Preschool And D C		<b>Provider Number / Facility ID Number</b> 1000555561 / 001 - 120266	
<b>Address - Facility (Street, City, State, Zip Code)</b> 2000 Wesley Ave Janesville WI 53545		<b>Telephone Number</b> 608-752-2140	<b>Date - Regulation Visit</b> 10/11/2022
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
1	<p>251.055(1)(a) <b>Supervision Of Children</b></p> <p>Description: Each child was not supervised by a child care worker who is within the sight and sound of the child to guide their behavior, prevent harm and ensure safety when on July 12, 2022, a 3-year-old child was left in the classroom alone for approximately 17 minutes when the classroom transitioned outside. This incident was self-reported by the center.</p>	<p>The teachers that were involved in the incident completed mandatory training on Supervision techniques and expectations both through the center and a Registry approved online training.</p>	8/1/22

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2	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: The center staff did not adhere to the procedure to ensure that the number, names and whereabouts of children in care are known at all times when on July 12, 2022, the teachers did not do a name-to-face check for the group when the classroom was transitioning to go outside and as a result a child was left alone in the classroom. This incident was self-reported by the center.</p>	<p>The center implemented a new name to face system using the ProCare app we use for attendance. Teachers were retrained on the expectations for transitions and using the app to ensure all children were accounted for. Center management does regular spot checks of usage in person and through the app</p>	8/31/22

**NAME - Agency Worker**  
Jenny Sweeney, Colleen Peterson

**Date Issued**  
5/1/2023

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Dawn Allen*

**Date Signed**

5/2/23