

Date Correction Plan Due 11/22/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Cargill Christian Learning Center		1000555561 / 001 - 120266	
Address - Facility (Street, City, State, Zip Code) 2000 Wesley Ave Janesville WI 53545		Telephone Number 608-752-2140	Date - Regulation Visit 9/11/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.055(1)(a) Supervision Of Children Description: On 07/30/2024, a three-year-old child was left unattended in the hallway for six minutes while the group transitioned outside. This incident was self-reported by the program. Repeat violation: Previously cited on 5/15/2024, 10/11/2022	All staff will be retrained on Supervision techniques focusing on transitions and the roles with which others can play to make transitions go smoother and ensure all children are accounted for at each threshold during our 8/8/24 staff meeting. All attempts will be made to ensure teacher transitions are not made prior to a child transition to close the gap for mistakes to happen	8/8/24	
2 251.055(1)(f) Child Tracking Procedure Description: The program did not adhere to the child tracking procedures in place when on 07/30/2024 a child was left alone while the group transitioned outside. The incident was self-reported by the program. Repeat violation: Previously cited on 5/15/2024, 10/11/2022	Staff will vocally complete name to face using ProCare so it can be heard by another staff member. Compliance will be monitored both on the app and in person. Director will work with ProCare to find a solution to children not transferring over when doing name to face. If a solution cannot be found a new name to face procedure will replace ProCare. Update- A solution was found!	8/8/24	8/8/24

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NAME - Agency Worker
 Jenny Sweeney

Date Issued
 11/8/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Jenny Sweeney
 11/8/24