Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
9/23/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Little Minnies Early Lrng Ctr	1000594401 / 001 - 2009268

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
3410 W Mckinley Blvd Milwaukee WI 532082960	262-219-7179	9/2/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(L)1.a. **Monitoring Results Posted** Description: Previous monitoring results was not posted in clear view	The previous monitoring results will be posted in clear view next to the license. The director will check weekly to ensure all required notices remain posted.	**9/18/2026**	
2	251.04(3)(f) **Report - Plan Of Correction** Description: Previous plan of correction was not returned to The Department	The prior correction plan and this plan will be completed and returned to the Department. Future correction plans will be submitted by the stated due date.	**9/23/2026**	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Little Minnies Early Lrng Ctr		1000594401 / 001 - 2009268	
Address - Facility (Street, City, State, Zip Code) 3410 W Mckinley Blvd Milwaukee WI 532082960		**Telephone Number** 262-219-7179	**Date - Regulation Visit** 9/2/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.06(2)(b) **Electrical Or Hot Surface Protection** Description: Multiple electrical outlets was observed uncovered and accessible to children in care. Repeat violation: Previously cited on 5/11/2026	Child-safety covers will be placed on every accessible outlet. Opening and closing safety checks will verify that all outlet covers remain securely in place.	**9/18/2026**	
4	251.06(3)(b)4. **Emergencies - Record Of Fire / Tornado Drills** Description: Tornado and Fire drills were not documented / recorded for the month of August	Fire and tornado drills will be completed and recorded each month. The director will review the drill log monthly; records will not be backdated.	**9/18/2026**	
5	251.06(4)(j)2. **Fire Alarms & Smoke Detectors - Maintenance** Description: Smoke detector was not in operable condition during monitoring visit and was not repaired.	The inoperable smoke detector will be repaired or replaced and tested. The director will immediately address any detector that fails a test.	**9/18/2026**	
6	251.06(4)(jm)2. **Fire Alarms & Smoke Detectors - Testing** Description: Fire detection and smoke detectors were not documented as tested for the month of August. Repeat violation: Previously cited on 5/11/2026	All fire and smoke detectors will be tested and documented monthly. A recurring calendar reminder and monthly compliance checklist will be used.	**9/18/2026**	

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Little Minnies Early Lrng Ctr	1000594401 / 001 - 2009268

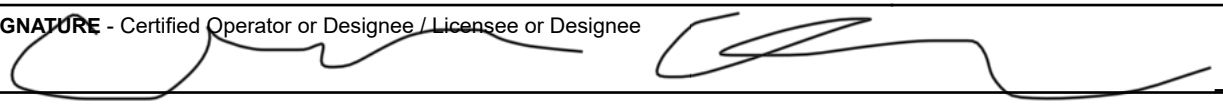
Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
3410 W Mckinley Blvd Milwaukee WI 532082960	262-219-7179	9/2/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	251.06(9)(b)3. **Manual Dishwashing - 3-Step Procedure** Description: Sanitizer method was observed not in use for manual dish washing Repeat violation: Previously cited on 5/11/2026	Staff will use the required three-step process: wash, rinse, and sanitize. Sanitizer concentration will be checked with test strips, and staff will be retrained.	**9/18/2026**	
8	251.07(5)(a)4. **Meals & Snacks - Minimum Meal Requirements** Description: Milk was not available as a requirement or option for children in care	The center will keep the required milk available and offer it with meals and snacks as required for each child's age and approved dietary needs.	**9/18/2026**	
9	251.07(5)(a)5.b. **Menus - Plan** Description: Menus were observed planned daily and was not planned for the day of monitoring visit	Menus will be prepared and posted at least one week in advance. The director will review them for required meal components before the week begins.	**9/18/2026**	

NAME - Agency Worker
Tiarra Trammell

Date Issued
9/16/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed