Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
4/28/2026		262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Legacy Learning Child Care Center	4000593264 / 001 - 2008300

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
5114 W Center St Milwaukee WI 532102360	414-639-4488	4/20/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)1. **Child Record - Enrollment Information** Description: Child 6,7 & 8 did not have an emergency contact listed on enrollment form	Staff understands all children must have an emergency contact person listed in their files. Child le, 7, 8 files have been updated with the emergency contact person	4/24/26	
2	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Staff A, C & F did not have a complete health report available in file for review	Physical Examination for staff A, C, F complete and filed for review	4/23/26 Complete	

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3	251.05(4)(a) **Staff Orientation - Develop, Implement, Document** Description: Staff C & F did not have an orientation form completed or signed off in file fore review	Staff understands that all staff must have a STAFF Orientation on file prior to their first day of work. Staff C&F Orientation has been completed and is on file for review	4/21/26	
4	251.06(10)(f) **Bathroom Supplies** Description: Paper towel was not accessible for children in care	Paper towel has been placed in bathroom for children accessability. Staff understands Paper towels should be avaible in bathrooms at all times	4/20/26	
5	251.06(2)(d) **Access To Materials Potentially Harmful To Children** Description: Air freshener was in classroom accessible to children in care	Staff have been made aware of this issue via staff Meeting and understands children must not have access to harmful materials and they should be stored away in locked cabinet at all times	4/20/26 Corrected	
6	251.07(5)(a)5.a. **Menus - Post** Description: Current accurate menu was not posted	Staff understands Menus must be posted and updated with Current dates either weekly or monthly. The menu update has been posted	4/20/26	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	251.09(1)(m) **Infant & Toddler - Audio Monitoring** Description: Audio monitor in infant classroom was not operable in working condition	Infant room audio monitor has been plugged in and is operating. Staff understands the monitor should be on at all times when babies are present	4/20/26	

NAME - Agency Worker
Tiarra Trammell

Date Issued
4/21/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
S. Cyprell

Date Signed
05/06/2026