Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
6/25/2026		920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center	Provider Number / Facility ID Number
Knights And Unicorns Early Learning Center Llc	4000592754 / 001 - 2007877

Address - Facility (Street, City, State, Zip Code)	Telephone Number	Date - Regulation Visit
1623 Fond Du Lac Ave Kewaskum WI 530409138	262-477-1015	6/9/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)1. **Staff Record - Personal Information** Description: Based on records review, the staff record form for staff member A was missing.	Will complete Immediately	7-1-26	
2	251.05(2)(a)3.a. **Staff Record - Physical Examination** Description: Based on records review, the center did not have the health exams on file for staff members A and C after more than 30 days of employment.	Will receive those asap	7-1-26	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.05(3)(b) **Abusive Head Trauma Prevention Training** Description: Based on records review, the abusive head trauma prevention training was missing for staff member B.	Will complete	8-1-26	
4	251.05(3)(c) **Cardiopulmonary Resuscitation Training** Description: Based on records review, the CPR training on file for staff member A was issued by an agency not approved by the Department. Staff member C had not taken the CPR training after more than 3 months of employment.	will complete	8-1-26	
5	251.06(11)(b)5. **Outdoor Play Space - Energy-Absorbing Surfaces** Description: Based on observation, the mulch around the swings' fall zone was 3 inches short of the required 9 inches.	Will rake area	8-1-26	
6	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: Based on observation, the medical log book had not been reviewed in the last 6 months.	Will do asap	7-1-26	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	251.09(1)(c) **Infant & Toddler - Documenting Changes In Development** Description: Based on records review, there were 4 intakes in the infants' room that had not been updated in the last 3 months.	sent out to parents	7-1-26	
8	251.09(1)(e) **Infant & Toddler - Provider Training** Description: Based on records review, staff member C did not have the Infants and Toddlers training after more than 6 months of employment.	signing up right away	8-1-26	
9	251.09(1)(j) **Infant & Toddler - Crib Mattresses & Coverings** Description: Based on observation, there were 2 mattress covers in the infants room that were not tight fitting around the mattresses.	will switch covers	7-1-26	

NAME - Agency Worker
Gloribel Tegen

Date Issued
6/11/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
6/28/26