Date Correction Plan Due 5/29/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 920-785-7811

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		**Provider Number / Facility ID Number**	
The Patricia J Wood Childcare Center		8000592638 / 001 - 2007773	
Address - Facility (Street, City, State, Zip Code) 222 E Blossom St Ripon WI 549711526	**Telephone Number** 920-896-6090	**Date - Regulation Visit** 5/15/2026	

	Rule/Statute Number Noncompliance Statement	**Correction Plan**	**Expected Completion Date**	**Verification Date**
1	251.04(6)(a)6m. **Child Record - Immunization History** Description: One child #4, did not have their immunization history in their file - see checklist. Repeat violation: Previously cited on 6/2/2025	Handed form to family	5|20|2026	
2	251.04(6)(a)8.b. **Child Record - Physical Exam - Over 2, Under 5** Description: One child #1, did not have a physical in their file after 3 months of care -see checklist.	Handed form to family.	5|20|2026	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.09(1)(c) **Infant & Toddler - Documenting Changes in Development** Description: One child, #4, did not have an intake form in their file - see checklist.	Handed form to family.	5|18|2026	

NAME - Agency Worker
Jill Kellner, Jessica Farah

Date Issued
5/15/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
5\|15\|2026