

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
The Patricia J Wood Childcare Center		8000592638 / 001 - 2007773		
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit	
222 E Blossom St Ripon WI 549711526		920-896-6090	11/19/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(7)(a) Disclosure Of Personal Information</p> <p>Description: On 11/12/2025 a staff member disclosed information about another child's behavior to a parent at pick up.</p>	<p>Amanda held an emergency staff meeting to review confidentiality expectations. Staff were reminded that we never share any information on a child that isn't their parent/legal guardian or the admin team. Amanda and admin team will be monitoring Parent-Staff communication.</p>	11/13/2025	
2	<p>251.07(2)(e) Child Guidance - Prohibited Actions</p> <p>Description: The center self reported that on 11/12/2025, a child care worker placed dial antibacterial soap onto a toy and had two 2-year-old children place it into their mouths as a punishment for putting toys in their mouths</p>	<p>All staff members will be required to complete a training on child guidance/behavior management. Proper reporting and preventing child abuse/neglect.</p>	11/13/2025 12/8/2025	

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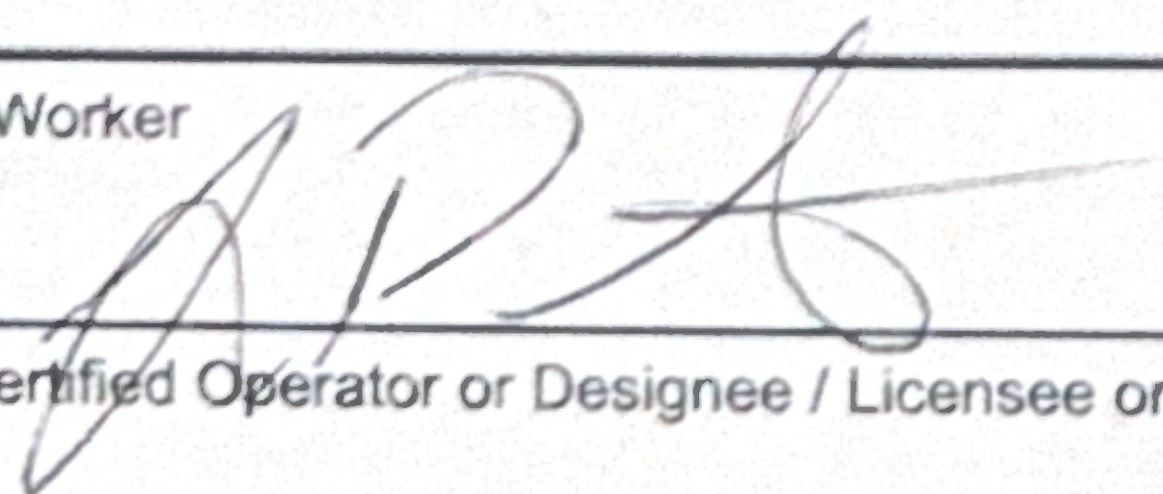
Rule/Statute Number
Noncompliance Statement

Correction Plan

Expected
Completion Date

Verification
Date

NAME - Agency Worker
Amie Bodart



SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Issued

1/21/26

Date Signed