| Date Correction Plan Due | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN | TO FILE A COMPLAINT CALL |
|---|---|---|
| 10/23/2026 | | 262-446-7800 |

**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

| Name - Certified Operator / Licensed Center | Provider Number / Facility ID Number |
|---|---|
| Pandas Playhouse Child Care Ctr Llc | 3000591813 / 001 - 2007050 |

| Address - Facility (Street, City, State, Zip Code) | Telephone Number | Date - Regulation Visit |
|---|---|---|
| 2806 W Lisbon Ave Milwaukee WI 532082027 | 414-629-2462 | 9/29/2026 |

| | Rule/Statute Number<br>Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
|---|---|---|---|---|
| 1 | 251.04(2)(g)1.a.<br>**Insurance - General Liability**<br><br>Description: The general liability insurance for the child care program expired on September 23, 2026. | I've purchased another yearly insurance and sent a copy to my Licensed Worker. I'll make sure it doesn't expire anymore. | 9/24/26 | |
| 2 | 251.04(6)(a)8.a.<br>**Child Record - Physical Exam - Under 2**<br><br>Description: The physical exam for child #5 was dated 12/22/25. There was no updated physical exam available for review. | This has been done, I sent New forms home, Parents completed/filled out We Now have updated papers. | 10/20/2026 | |

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| 3 | 251.04(6)(b)<br>**Current, Accurate Daily Attendance Record**<br><br>Description: At the time of arrival 5 children were in care but 6 children were signed in.<br><br>Repeat violation: Previously cited on 6/10/2025 | I will make sure all kids are signed in and out. (Daily) | 10/20/2026 | |
| 4 | 251.05(2)(a)1.<br>**Staff Record - Personal Information**<br><br>Description: There was no staff record available for review for Staff C. | I'm working on completing this in full, We have maybe 1-2 more things to Add. | 12/1/2026 | |
| 5 | 251.05(2)(a)3.a.<br>**Staff Record - Physical Examination**<br><br>Description: There was no record of a completed physical examination for Staff B and Staff C.<br><br>Repeat violation: Previously cited on 12/3/2024 | Staff have made appts to get physical done with Doctor. | 12/30/2026 | |
| 6 | 251.05(2)(a)4.a.<br>**Staff Record - Registry Certificate**<br><br>Description: There was no registry certificate available for review for Staff D. | staff have reached out to registry and Signed up online for membership to be able to retrive Certificates | 12/30/26 | |

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| 7 | 251.05(2)(a)6.<br>**Staff Record - Days & Hours Worked**<br><br>Description: The record of staff's days and hours worked did not include the classroom where they were counted in ratio.<br><br>Repeat violation: Previously cited on 2/17/2026, 6/10/2025 | Ive created an addetional sheet for staff to sign in and what class they are in. and highlited on Attendance. | | |
| 8 | 251.05(3)(b)<br>**Abusive Head Trauma Prevention Training**<br><br>Description: There was no record of abusive head trauma training for Staff C. | Staff has completed this | 10/1/2026 | |
| 9 | 251.05(3)(c)<br>**Cardiopulmonary Resuscitation Training**<br><br>Description: There was no record of CPR training for Staff C. The CPR trainings for Staff B, D, and E did not include completed skills assessments.<br><br>Repeat violation: Previously cited on 6/10/2025 | Staff has been notified and will have this done as soon as possible, other staff are looking to get signed up | 12/30/26 | |
| 10 | 251.05(3)(cm)<br>**Child Abuse & Neglect - Biennial Training**<br><br>Description: There was no record of child abuse and neglect training for Staff A and C. The certificates available for Staff B, D, and E were more than two years old. | Staff are aware and in process of getting Class. | 12/30/26 | |

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| 11 | 251.055(1)(f)<br>**Child Tracking Procedure**<br><br>Description: There was no child tracking procedure in place to ensure that the number, names, and whereabouts of children in care are known to the assigned child care teachers. At the time of arrival a group of children was away from the center without any form of tracking.<br><br>Repeat violation: Previously cited on 6/10/2025 | Ive since made a sheet for staff to keep up with kids/class room and whereabouts | 9/24/26 | |
| 12 | 251.06(2)(a)<br>**Potential Source Of Harm On Premises**<br><br>Description: Loose cords were accessible in the infant room. Two nails were sticking out of boards in the bathroom.<br><br>Repeat violation: Previously cited on 10/20/2025, 6/10/2025 | Ive put cords back in proper place and let staff know to always check classroom for safety hazards. | 9/24/26 | |
| 13 | 251.06(2)(i)<br>**Deteriorating Paint**<br><br>Description: Peeling paint was accessible on the walls in both classroom areas and in the outdoor play area.<br><br>Repeat violation: Previously cited on 10/20/2025, 12/3/2024 | Building has been painted. | 10/20/2026 | |

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| 14 | 251.06(4)(a)<br>**Fire Extinguishers - Operable, Inspected, Labeled**<br><br>Description: The inspection label on the fire extinguishers were dated February 2025. Fire extinguishers are required to be inspected annually. | I've since got New ones and they were tagged through ACM- Expire Sept/2027 | 9/24/2026 | |
| 15 | 251.07(6)(dm)4.<br>**Medical Log - Reviewing Injury Records**<br><br>Description: The medical log book had not been reviewed by the director in the past six months. | I will start Doing this every 6 months so that I don't make this mistake again | 10/5/2026 | |
| 16 | 251.08(2)(d)<br>**Emergency Information - Emergency Medical Consent**<br><br>Description: There was no consent for emergency medical treatment on the transportation permission form for child #5. | This has been looked over and corrected by parent. | 10/1/206 | |
| 17 | 251.09(1)(c)<br>**Infant & Toddler - Documenting Changes In Development**<br><br>Description: Changes to the child's development were not documented on the Under Two Intake form within the past three months for four children in the infant/ toddler room.<br><br>Repeat violation: Previously cited on 10/20/2025, 12/3/2024 | I sent New Forms home for parents to update/fill out and myself + Sarah will make sure we check these monthly. | 10/16/2026 | |

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| 18 | 251.09(1)(L)<br>**Infant & Toddler - Soft Materials In Cribs**<br><br>Description: An infant was observed placed to sleep in a crib while wearing a bib and a pacifier with an attached strap. | I Educated my staff on this matter and we will ensure kids will be in cribs free of everything while in there. | 9/25/26 | |

**NAME** - Agency Worker
Deborah Kersting

Date Issued
10/9/2026

**SIGNATURE** - Certified Operator or Designee / Licensee or Designee
Meika Patterson

Date Signed
10/20/2026