DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 8/31/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Emma's Little Apple Seeds Ccc		7000591687 / 001 - 2008047	
Address - Facility (Street, City, State, Zip Code) 3167 N 14Th St Milwaukee WI 532062768	**Telephone Number** 414-628-2802	**Date - Regulation Visit** 8/12/2026	
	Rule/Statute Number **Noncompliance Statement**	**Correction Plan**	**Expected Completion Date**	**Verification Date**
1	250.05(3)(e)2. **Provider Training - Current Cpr Certificate** Description: The CPR certificate for Staff A expired on February 3, 2026. An updated certificate was not available for review.	Provider will set up calendar alerts 30 days prior to your new expiration date so she does not face a lapsed in certificate expiring.	09/12/2026	
2	250.06(2)(c) **Access To Materials Potentially Harmful To Children** Description: Baby wipes labelled keep out of reach of children were accessible in the bathroom and baby room.	Provider will carefully read the back of all materials being used. Making sure they are safe to be around children, And if it is not they are kept out of their reach.	08/12/2026	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	250.08(4)(c)1. **Driver Record - Obtain & Review** Description: The driving record for Staff A was dated June 5, 2025. An updated driving record was not available for review.	Provider will set up calendar alerts 30 days prior to your new expiration date so she does not face a lapsed in certificate expiring.	08/19/2026	
4	250.09(4)(b) **Infant & Toddler - Diaper Changing Surface - Disinfection** Description: Per the description of the provider the diapering surface is not disinfected after each use.	Provider will make sure to keep disinfecting wipes in infant room but out of a childs reach to ensure the changing surface is wiped down after every use.	08/12/2026	

NAME - Agency Worker
Deborah Kersting

Date Issued
8/17/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
08/19/2026