

Date Correction Plan Due 6/5/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Primrose School Of Brookfield WI		Provider Number / Facility ID Number 6000591656 / 001 - 2006853		
Address - Facility (Street, City, State, Zip Code) 18430 W Capitol Dr Brookfield WI 530451219		Telephone Number 262-281-9889	Date - Regulation Visit 5/20/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.06(2)(a) Potential Source Of Harm On Premises Description: A plastic bag filled with additional plastic bags was hanging in the bathroom of the Preschool Pathways classroom. They were accessible to children in care.	The plastic bags were immediately secured in the Preschool Pathways classroom. All classrooms were checked to ensure no potentially harmful items were accessible to children. Teachers were retrained on proper storage procedures and reminded that any items that may pose a risk to children must be stored in a locked cabinet inaccessible to children at all times.	5/20/26	
2	251.09(1)(b) Infant & Toddler - Location & Sharing Intake Information Description: Staff could not locate the intake under two forms in the Toddler 1 Room. Repeat violation: Previously cited on 8/14/2024	Teachers were reminded of the location of the child intake forms and retrained on how to quickly access to review all information on the forms.	5/20/26	

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3	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: Two intake under two forms in the Infant Room were not updated within the last three months. Repeat violation: Previously cited on 9/10/2025	The current intake forms were uploaded to the classroom folder on the iPad immediately upon notification of the violation. To prevent this from occurring in the future, a new tracking system has been implemented.	5/21/26

NAME - Agency Worker
Katrina Tarantino, Rhonda Brueggemann

Date Issued
5/21/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

[Handwritten Signature]

Date Signed
5/21/26