

<b>Date Correction Plan Due</b> 4/21/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> B Bright Play School	<b>Provider Number / Facility ID Number</b> 8000591528 / 001 - 2006725
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<b>Address - Facility (Street, City, State, Zip Code)</b> 619 Copeland Ave La Crosse WI 546032957	<b>Telephone Number</b> 608-615-1111	<b>Date - Regulation Visit</b> 3/26/2025
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(2)(a)3.a. <b>Staff Record - Physical Examination</b>  Description: Staff B & C did not have documentation in their file of a completed physical examination on the day of the monitoring visit.  Repeat violation: Previously cited on 4/3/2024, 1/30/2024	Staff C has sent in her most recent physical examination documentation. Staff B no longer works for us.	Completed on 4/30/25	
2	251.05(2)(a)4.a. <b>Staff Record - Registry Certificate</b>  Description: Staff F did not have documentation of a Registry Certificate documenting the person has met the educational qualifications for the position they hold on file on the day of the monitoring visit.	Staff F has completed the Registry application and is at a level 10.	Completed	

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Rule/Statute Number	Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	<p>251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b></p> <p>Description: Staff C &amp; D did not have documentation in their file showing completion of Cardiopulmonary resuscitation training within 3 months of beginning working with children in care on the day of the monitoring visit.</p> <p>Repeat violation: Previously cited on 4/3/2024, 1/30/2024</p>	Staff C + D completed CPR training on 5/06/25.	Completed on 5/06/25	
8	<p>251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: Staff B did not have documentation of having completed Child Abuse &amp; Neglect Biennial Training within one week after beginning to work at the center.</p> <p>Repeat violation: Previously cited on 4/3/2024, 1/30/2024</p>	Staff B no longer works for us.		
9	<p>251.07(6)(f)1.a. <b>Medication Administration - Parent Authorization</b></p> <p>Description: Several children in the infant room did not have a current medication authorization or a completed medication authorization on file for medicine that is on the premise</p>	<ul style="list-style-type: none"> <li>- Parents have filled out current med auths.</li> <li>- Meds without current med auths have been sent home.</li> <li>- Staff was retrained on med auth forms during April staff meeting / Training.</li> </ul>	Completed on 4/30/25	

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3 251.05(2)(a)4.d. <b>Staff Record - Educational Qualifications</b>  Description: Staff B, C & D did not have documentation in their file showing the educational qualifications for the position they hold on the day of the monitoring visit.  Repeat violation: Previously cited on 1/30/2024	Staff C+D have turned in documentation to update their files showing their educational qualifications. Staff B no longer works for us.	Completed on 4/30/25		
4 251.05(2)(a)5. <b>Staff Record - High School Diploma</b>  Description: Staff B, C, & D did not have documentation of a high school diploma in their file on the day of the monitoring visit.	Staff C+D have turned in copies of their HS diplomas. Staff B no longer works for us.	Completed on 4/30/25		
5 251.05(2)(a)8. <b>Staff Record - Orientation</b>  Description: Staff B did not have a completed orientation in her file on the day of the monitoring visit.  Repeat violation: Previously cited on 4/3/2024, 1/30/2024	Staff B no longer works for us.			
6 251.05(3)(b) <b>Abusive Head Trauma Prevention Training</b>  Description: Staff C did not have documentation showing completion of Abusive Head Trauma prevention training in her file and provides care and supervision to children under 5 years of age.	Staff C completed Abusive Head trauma training on 5/07/25.	Completed on 5/07/25		

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10	251.09(1)(c) <b>Infant &amp; Toddler - Documenting Changes In Development</b>  Description: Intake for Children Under 2 forms were missing documentation of having been updated every three months to reflect changes in the child's development and routines based on discussion with the parents.	Children Under 2 intakes have been updated. Staff was retrained on Under 2 intakes at April staff meeting.	Completed on 4/30/25	
11	251.09(1)(L) <b>Infant &amp; Toddler - Soft Materials In Cribs</b>  Description: On the day of the monitoring visit one child under the age of 1 year old was sleeping in a crib containing a blanket. A child under one year of age may not sleep in a crib or playpen that contains soft or loose materials.	Infant and toddler teachers reviewed the guidelines of safe sleep practices	Completed on 4/22/25 + 4/30/25 (training)	

**NAME - Agency Worker**  
Kimberly Jasper

**Date Issued**  
4/7/2025

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

**Date Signed**

Bethany Bright

6/9/2025