

Date Correction Plan Due 2/23/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
---------------------------------------	--	---

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center B Bright Play School		Provider Number / Facility ID Number 8000591528 / 001 - 2006725	
Address - Facility (Street, City, State, Zip Code) 619 Copeland Ave La Crosse WI 546032957		Telephone Number 608-615-1111	Date - Regulation Visit 1/30/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(6)(a)1. Child Record - Enrollment Information Description: Child 4 was missing the Child Care Enrollment Form on the day of the monitoring visit.	Paperwork was sent to parent and returned	4/25/24
2	251.04(6)(a)6m. Child Record - Immunization History Description: Child 7 was missing an immunization record on the day of the visit.	Paperwork was sent to parent and returned	4/25/24

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
B Bright Play School		8000591528 / 001 - 2006725	
Address - Facility (Street, City, State, Zip Code) 619 Copeland Ave La Crosse WI 546032957		Telephone Number 608-615-1111	Date - Regulation Visit 1/30/2024
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.04(6)(a)8. Child Record - Physical Examination Description: Child 6 & 7 were missing documentation of the child's most recent physical examination on the day of the monitoring visit.	Parents have been notified and asked to return physical exam form by 6/24/24	5/24/24	
4 251.05(2)(a)1. Staff Record - Personal Information Description: Staff A file was missing Staff Record information at the time of the monitoring visit.	Staff A's file will be updated to be complete	4/30/24	
5 251.05(2)(a)3.a. Staff Record - Physical Examination Description: Multiple staff files did not contain documentation of a physical examination report, completed within 12 months before or within 30 days after beginning work with children in care, indicating the person is physically able to work with young children.	staff have been made aware of missing physical exam and asked to complete by 5/24/24	5/24/24	
6 251.05(2)(a)4.d. Staff Record - Educational Qualifications Description: Staff F was missing documentation of completing the educational qualifications for an assistant teacher at the time of the visit.	Staff F is currently working on the infant toddler workbook	07/01/24	

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number		
B Bright Play School		8000591528 / 001 - 2006725		
Address - Facility (Street, City, State, Zip Code) 619 Copeland Ave La Crosse WI 546032957		Telephone Number 608-615-1111	Date - Regulation Visit 1/30/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
7	251.05(2)(a)8. Staff Record - Orientation Description: Staff A, C, D, E, and F were missing documentation of having received a complete orientation within her first week at the center.	Staff CDE and f were ^{cm} reviewed orientation materials again and documentation was made	4/24/24	
8	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff B was missing documentation of having maintained a current certificate of completion for infant and child cardiopulmonary resuscitation (CPR) and automated external defibrillator (AED) use from an agency approved by the Department.	CPR course has been scheduled for Staff B	5/15/24	
9	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff B was missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting.	Staff B will complete child abuse and neglect training.	5/15/24	

NAME - Agency Worker
Kimberly Jasper

Date Issued
2/9/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Chelsea Moter

4/25/24