DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due 7/16/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		**Provider Number / Facility ID Number**
Santos Family Child Care		9000591479 / 001 - 2006662
Address - Facility (Street, City, State, Zip Code) 2912 S 105Th St West Allis WI 53227	**Telephone Number** 414-885-7114	**Date - Regulation Visit** 6/25/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	250.04(6)(a)1.g **Child Record - Enrollment Information - Authorized Pickup** Description: Child #3 did not have authorized person for pick up on form.	Ya lo arreglé, la niña no tiene a nadie para Recoger, entonces Puse N/A.	07/07/26	
2	250.04(6)(a)4.a. **Child Record - Physical Exam - Under 2** Description: Child #3 did not have a current health report on file. Repeat violation: Previously cited on 3/18/2025	La niña en 12 días cumple años y tiene su cita con el Dr.	07/07/26	

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3	250.05(2)(a) **Staff File - Staff Record Form** Description: Staff B did not have documentation of a completed staff record form.	Ya esta completado.	7/7/26	
4	250.05(2)(d)1. **Staff File - Physical Examination - Form** Description: Staff C did not have documentation of physical exam or t/b test on file. Repeat violation: Previously cited on 3/18/2025	Ya tiene cita con el Doctor.	7/7/26	
5	250.05(2)(e)1. **Staff File - Registry Certificate** Description: Staff C did not have documentation of a registry certificate on file.	Ya lo tiene en su Folder	7/7/26	
6	250.05(2)(g) **Staff File - Orientation** Description: Staff C did not have documentation of a completed orientation form on file.	Ya esta completado.	7/7/26	

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7 250.05(3)(e)2. **Provider Training - Current Cpr Certificate** Description: Staff A did not have a current certificate of CPR on file.	Ya estoy inscrita para el día 25/julio	7/7/26	
8 250.05(3)(fm) **Biennial Training - Child Abuse & Neglect** Description: Staff A did not have documentation of current Child Abuse and Neglect training on file.	Ya tome el training	7/7/26	
9 250.05(4)(a) **Staff Orientation - Documentation** Description: Stay C did not have a completed orientation form on file. Repeat violation: Previously cited on 3/18/2025	Ya esta completado.	7/7/26	
10 250.05(4)(c)1. **Continuing Education - Requirement & Training Topics** Description: Staff A did not have documentation of 15 hours of continuing education training in staff file.	Ya estoy inscrita por Wisconsin Registri	7/7/26	

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11	250.06(2)(c) **Access To Materials Potentially Harmful To Children** Description: There was winder and cleaning wipes in the bathroom accessible to children.	Ya le puse los child safety locks.	7/7/26	

NAME - Agency Worker
Joel Marquez

Date Issued
7/2/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
E. Santos

Date Signed
7/7/26