

Date Correction Plan Due 5/14/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Wanderers Inc		Provider Number / Facility ID Number 2000591452 / 001 - 2006635		
Address - Facility (Street, City, State, Zip Code) 2657 Browns Lake Dr Burlington WI 531059798		Telephone Number 262-758-6060	Date - Regulation Visit 4/23/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(b) Current, Accurate Daily Attendance Record Description: The daily attendance record is not current and accurate. An arrival time has not been recorded for Child #8. Departure times were not recorded for two children who are no longer in the care of the center after being picked up by their school bus. Repeat violation: Previously cited on 1/5/2024	Procure will be used to document students arrival and departures, only. This will allow teachers to have the current student attendance as they are required to be signed in and out. Policy changed to reflect tracking.	4/30/25	

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2	<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: The sheets on clipboards in each classroom which are used to record the days and hours worked when the person was included in the staff-to-child ratio do not identify the classroom the staff worked in. In addition, Staff E failed to record a departure time after leaving the Children House classroom and moving to the Toddler classroom on the day of the monitoring visit.</p>	<p>Each staff member clocks in and out on procare, identifying their room. This will be used to track staff days & hours worked. Policy changed to reflect tracking.</p>	4/30/25	
3	<p>251.05(3)(c) Cardiopulmonary Resuscitation Training</p> <p>Description: Staff A, who has been employed since 8/1/23, does not have a current certificate of completion for CPR with AED from an agency approved by the department. The certificate of completion on file for Staff A is from the "National CPR Foundation" which is not an agency approved by the department.</p>	<p>All new staff will be asked to complete ProTraining when added onto our staff.</p>	4/28/25	
4	<p>251.055(1)(f) Child Tracking Procedure</p> <p>Description: The sheets on the clipboard in the Children's House and Toddler classrooms are used to ensure the number, names and whereabouts of children in care are known to assigned child care workers at all times however the sheets do not accurately reflect the names of the children present in each classroom when they are observed during the monitoring visit.</p>	<p>Procare will be used, as parents are required to sign children in and out.</p>	4/30/25	

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5	<p>251.06(10)(dm)2. Potty Chairs - Disinfected</p> <p>Description: A potty chair was not emptied and rinsed after use and the potty chair receptacle was not disinfected immediately. The potty chair in the bathroom is observed filled with urine.</p>	Potty chairs will only be available to those who are potty training with an adult present. Other children will need to use the big potty.	4/23/25	
6	<p>251.06(11)(b)5. Outdoor Play Space - Energy-Absorbing Surfaces</p> <p>Description: The required 9 inch depth of mulch is not present under a slide in the outdoor play space.</p>	Mulch will be raked to deepen the areas under the slide.	4/30/25	
7	<p>251.06(11)(b)7. Outdoor Play Space - Enclosure</p> <p>Description: A gap greater than 4 inches is observed between the fencing and siding on the corner of the center.</p> <p>NOTE: This violation was verified as corrected following receipt of a photograph sent by the licensee on 4/23/25 following the visit.</p>	Lattice was used to close the gap, but a temp fence was placed the next day for consturction purposes.	4/23/25	

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8	<p>251.06(2)(a) Potential Source Of Harm On Premises</p> <p>Description: A screw is observed on the ground in the outdoor play space. A sharp, broken aluminum gutter is accessible to children in the outdoor play space.</p> <p>NOTE: This violation was verified as corrected following receipt of a photograph sent by the licensee on 4/23/25 following the visit.</p>	Any gaps more than 4 inches will be covered in completion during construction.	4/23/25	
9	<p>251.06(9)(a)5. Kitchen - Single-Service Utensils</p> <p>Description: A bin of single-service plastic silverware stored on a shelf in the food prep area is observed to not be kept covered.</p>	If the cover falls off, we will cover right away. The bin does have a cover but it was removed for snack.	4/23/25	
10	<p>251.07(3)(a)5. Indoor Equipment - Intended Use</p> <p>Description: In the toddler classroom, children age 2 are observed playing with a children's toy set containing a metal nail punch, mini metal screwdrivers and small metal screws. Per review of the manufacturer instructions the toy is recommended for children ages 3-5 years.</p>	We will follow manufacturer instructions, unless exception is granted for montessori materials. Materials have been removed pending ruling of exception filed.	4/23/25	

NAME - Agency Worker
Maureen Slatten

Date Issued
5/1/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Megan Kurth

Date Signed
5/1/25