

Date Correction Plan Due 10/30/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 715-930-1148
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
River's Edge Early Learning Center		0000591330 / 001 - 2006493	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
3085 Meadowlark Ln Altoona WI 547202656		715-514-4500	6/3/2024
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: There was not documentation of Staff H meeting the educational qualifications of an assistant teacher and the staff person has worked as an assistant teacher for more than six months.	Staff H is currently completing their books in order to meet educational qualifications.	10/19/24
2	251.05(3)(gr)3.a. Meal Prep Personnel - Training Description: Documentation of Staff A having completed at least 4 hours of training in kitchen sanitation, food handling, and nutrition prior to beginning work, and one hour of training in kitchen sanitation, food handling, and nutrition annually thereafter was not available for review.	Staff A had 8 hour certification that lapsed and is completing new verification of 4 hr. training.	10/30/24

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.055(1)(b) Supervision - Teacher Per Group Of Children Description: There was not at least one child care teacher shall supervising each group of children when Staff H and I were providing sole supervision to a group of children in the Underwater Room, and there is not documentation of either staff being qualified as a teacher.	Staff H is working on completing last of educational requirements. Staff I is no longer employed due to unrelated reasons.	10/30/24	
4	251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: There was not documentation of child care workers documenting changes in a child's development and routines every three months based on discussion with the parent, for Child # 3. Repeat violation: Previously cited on 9/8/2023	Every intake form for children were reviewed & marked off on within last month.	10/4/24	
5	251.09(1)(e) Infant & Toddler - Provider Training Description: There was not documentation of Staff H having completed a minimum of 10 hours of training in infant and toddler care approved by the Department within 6 months after assuming the position.	Staff H is currently in process of completing necessary training hours for infant & toddler care.	12/20/24	

NAME - Agency Worker

April Callihan



SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Issued

10/16/2024

10/30/24

Date Signed