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Date Correction Plan Due 10/4/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	TO FILE A COMPLAINT CALL 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.085, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(F), DCF 252.41(1)(S) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Zetho's Shining Tots Fam Cc		<b>Provider Number / Facility ID Number</b> 0000591250 / 001 - 2006425	
<b>Address - Facility (Street, City, State, Zip Code)</b> 2237 N 42Nd St Milwaukee WI 532081309		<b>Telephone Number</b> 414-737-5741	<b>Date - Regulation Visit</b> 9/5/2024
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
1	250.04(2)(e)3. <b>Policy Submitted &amp; Implemented - Absences</b>  Description: The licensee failed to implement the center child absence policy when a child who was expected to arrive for care at approximately 7:30 AM the morning of the monitoring visit did not show up for care as scheduled. By 9:15 AM the licensee had not yet attempted to call the child's parent to determine the child's whereabouts.	The licensee called the same day. but from that day the licensee knew that she have to call in 5 minutes of the child lateness. This mistake will never occur again. I will always call in 5 minute when a child is late or not showing up	9/05/2024

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Address -  
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<p>2 250.04(6)(a) <b>Child Record - Maintenance, Availability</b></p> <p>Description: There is no file available for review for Child #7 and Child #8. Both children are reported by the licensee as having attending the center on 9/3/24 and 9/4/24.</p> <p>Included in a Warning Letter issued on July 17, 2024.</p> <p>Repeat violation: Previously cited on 6/27/2024</p>	<p>This children was just started so, the licensee let the mother of the kids to finish everything before bringing the file to the center. The file are ready on center and the licensee will not let kids start child care with out finishing the file by the parent.</p>	9/09/2024	
<p>3 250.04(6)(a)1m. <b>Child Record - Health History</b></p> <p>Description: There is no health history information on file for Child #6 who has attended the center since 6/28/24.</p> <p>Repeat violation: Previously cited on 6/27/2024</p>	<p>Child health history was place in the file and I will make sure not to repeat this mistake again</p>	9/05/2024	
<p>4 250.04(6)(b) <b>Current, Accurate Daily Attendance Record</b></p> <p>Description: The licensee reported that Child #7 and Child #8 attended the center on 9/3/24 and 9/4/24 however the licensee reported that she did not fill out the daily attendance record for either day.</p> <p>Included in a Warning Letter issued on July 17, 2024.</p> <p>Repeat violation: Previously cited on 6/27/2024</p>	<p>The licensee was out of parts, but the licensee have to sign in and out every time the child comes, she has to sign in and out when the child leaves</p>	9/05/2024	

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5 250.05(2)(c) Staff File - Days, Hours Worked  Description: There is no documentation of the hours worked by the licensee on 9/3/24 and 9/4/24 when she reports having cared for two enrolled children.	The licensee didn't sign because, she was out of papers but she knows that she have to sign everytime she is working when she is in and out.	9/05/2024		
6 250.055(2)(c) Requirements For Additional Provider  Description: Per a review of attendance records and discussion with the licensee, an additional provider was required but not present to meet the staff-to-child ratio on the following dates when 3 children under the age of 2 and 5 children over the age of 2 were in care all day: 8/12/24-8/16/24, 8/19/24-8/23/24, 8/26/24-8/29/24.	The licensee <del>is out of</del> doesn't have another provider, so however the licensee spoke with parent to look for another child care since the licensee was over the ratio numbers. so the child last day on center was the 15th of September.	09/18 2024		
7 250.06(2)(e) Potential Source Of Harm On Premises  Description: A garden hose is unrolled on the ground in the outdoor play space posing a tripping hazard. A wooden board with nails sticking out is lying on the ground in the outdoor play space.  Included in a Warning Letter issued on July 17, 2024.  Repeat violation: Previously cited on 6/27/2024	A garden hose that was on the ground in the outdoor play space, a wooden they are all removed, and the licensee will make sure that there is no hazard in the play space.	9/05/2024		

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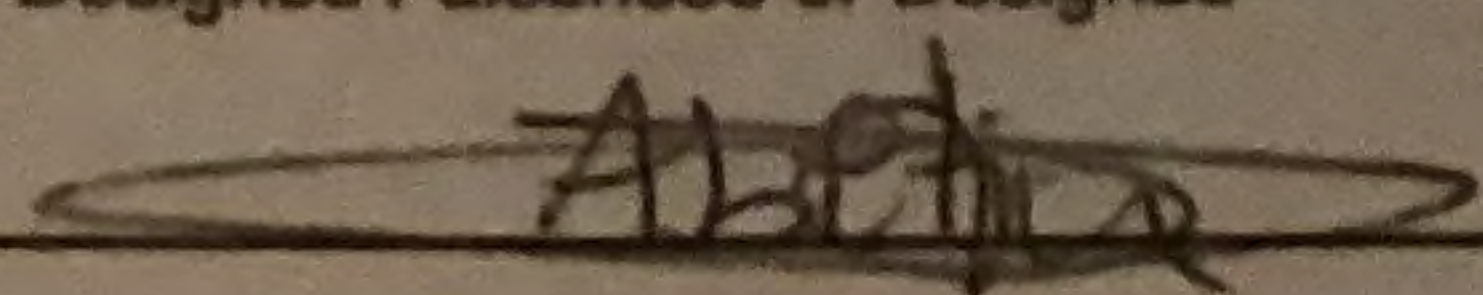
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8 250.06(2)(m) <b>Premises - Condition &amp; Repair</b>  Description: Litter including food wrappers and an empty glass drink bottle as well as a dirty rag are observed on the ground in the outdoor play space.  Repeat violation: Previously cited on 6/27/2024	All the things that was in the outdoor play space like food wrappers and an empty glass drink bottle and also a dirty rag are all removed and the place is clean as we speak and the licensee will always monitor the place to make sure is clean	9/05/2024	
9 250.06(3)(b) <b>Emergency Plans - Practice</b>  Description: The licensee has not documented completion of the required monthly fire and tornado drills for the month of August 2024.  Repeat violation: Previously cited on 6/27/2024	The licensee has documented all completion of the required monthly fire and tornado drills and she will make sure she always to document anytime they are done.	9/6/24	OK
10 250.06(9)(j) <b>Meals &amp; Snacks - Records</b>  Description: There are no records of meals and snacks served to children available for review. The licensee reports she has not recorded any since the last monitoring visit.  Repeat violation: Previously cited on 6/27/2024	The licensee will work on it to make sure she records the meals and snacks that she serve the kids	9/1	

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11	250.07(3)(a)2. <b>Play Equipment - Safe &amp; Sturdy</b>  Description: A broken child's bike is observed lying on the ground in the outdoor play space. The pedal is broken and coming off, the chain and bike is rusted and the chain is coming off. The front tire is deflated and torn.	The broken child's bike that was lying on the ground in the outdoor play space has been removed.	9/5/2024

**NAME - Agency Worker**  
 Maureen Slatten, Sara Cooney

**Date Issued**  
 9/18/2024

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**



**Date Signed**  
 9/18/2024