

<b>Date Correction Plan Due</b> 2/27/2026	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 608-422-6765
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Bright Beginnings Preschool And Child Care		<b>Provider Number / Facility ID Number</b> 1000591171 / 001 - 2006337		
<b>Address - Facility (Street, City, State, Zip Code)</b> 1729 15Th St Monroe WI 535662154		<b>Telephone Number</b> 608-325-1102	<b>Date - Regulation Visit</b> 2/11/2026	
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(6)(a)8.b. <b>Child Record - Physical Exam - Over 2, Under 5</b>  Description: Child 2 did not have documentation of a follow-up examination at least once every 2 years as required.	Student files will be audited and forms requiring renewal will be input into a master list for easy monitoring of due dates.	03/06/26	
2	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description: Staff A did not have documentation of a current certificate of completion for infant and child CPR/AED.	Staff files will be audited and forms/training requiring renewal will be input into a master list for easy monitoring of due dates.	03/06/26	

\* Training was completed 2/11/26 by Staff A

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<p>3 251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: Staff B did not have documentation of completing child abuse and neglect training every 2 years as required.</p> <p>Repeat violation: Previously cited on 1/28/2025</p>	<p>Staff B completed training on 2/11/26. For future, staff files will be audited for forms/trainings requiring renewal; due dates will be input into a master list for easy reference.</p>	03/06/26	
<p>4 251.055(1)(a) <b>Supervision Of Children</b></p> <p>Description: Each child was not supervised by a child care worker who is within sight and sound of the children, when a 3-year-old child was allowed to leave the classroom alone to use the bathroom across the hall.</p>	<p>Staff will be briefed on keeping children both within sight <u>and</u> sound, not just sound during bathroom breaks. This will occur at staff meeting 02/25/26. Physical reminders were hung 2/16/26</p>	<p>02/25/26 (staff meeting)</p> <p>2/16/26 (Reminders posted)</p>	
<p>5 251.06(9)(d)2.a. <b>Food Storage - Dry Food</b></p> <p>Description: Dry foods were not stored in bags with zip-type closures or containers with tight-fitting covers when bags of crackers and pretzels were found without appropriate closures.</p>	<p>A box of zip-lock bags will be placed with snack storage for easy access. Reminders will be posted in classroom and teachers verbally reminded.</p>	02/20/26	

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6	251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: The director or the director's designee did not review records of injuries with staff every 6 months for the log books in the Two's room and School-age room. Additionally, several entries were made in pencil which is not allowed.	All classrooms will have new medical logs with "Pen only" instruction on cover. Director will designate task as needed to confirm compliance.	02/20/26

**NAME - Agency Worker**  
Sara Bossingham O'Brien

**Date Issued**  
2/13/2026

**SIGNATURE - Certified Operator or Designee / Licensee or Designee**

*Karen Villanar*

**Date Signed**  
02/16/26