

Date Correction Plan Due 2/22/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Bright Beginnings Preschool And Child Care	Provider Number / Facility ID Number 1000591171 / 001 - 2006337
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Address - Facility (Street, City, State, Zip Code) 1724 14Th St Monroe WI 535662149	Telephone Number 608-325-1102	Date - Regulation Visit 2/6/2024
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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Documentation of days and hours worked, when the staff was included in the staff-to-child ratio was not maintained when 2 staff were not signed in on the daily attendance at the time of the visit.</p> <p>Repeat violation: Previously cited on 12/5/2023</p>	<p><i>Talked with staff next day about signing in right away. Also having a staff meeting soon and will talk about it and its importance. The Director (me) is also checking in and looking at sign in/attendance sheets daily.</i></p>	2/7/2024	
2	<p>251.07(6)(f)6. Current Authorizations For Medications On Premises</p> <p>Description: A medication intended for use by a child in the care of the center was kept at the center without a current authorization from the parent.</p>	<p><i>At pick up we gave the medication to the parent and mentioned bringing in a new one if they still wanted it on hand. (Albuterol) Of course with a new form if they do bring a new one in.</i></p>	2/6/2024	

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Bright Beginnings Preschool And Child Care

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Date - Regulation Visit

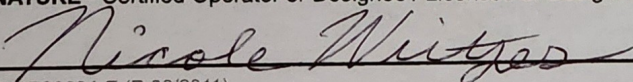
2/6/2024

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date

NAME - Agency Worker
Sara Bossingham Obrien

Date Issued
2/8/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
2/15/2024