Date Correction Plan Due 5/20/2026	**NONCOMPLIANCE STATEMENT AND CORRECTION PLAN**	TO FILE A COMPLAINT CALL 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kay Kays Quality Child Care		**Provider Number / Facility ID Number** 4000590694 / 001 - 2005827
Address - Facility (Street, City, State, Zip Code) 7018 W Hampton Ave Milwaukee WI 53218	**Telephone Number** 414-578-7113	**Date - Regulation Visit** 5/6/2026

	Rule/Statute Number Noncompliance Statement	**Correction Plan**	**Expected Completion Date**	**Verification Date**
1	250.04(6)(a)1m.f. **Child Record - Health History - Medical Condition Symptoms** Description: The parent/guardian for Child #3 marked the child has asthma but did not disclose triggers/symptoms or actions to take.	Parent signed paperwork when child was picked up. Will make sure all paperwork is complete during enrollment	5/6/2026	
2	250.05(4)(c)1. **Continuing Education - Requirement & Training Topics** Description: Staff A did not have documentation of 15 hours of continuing education on file for review.	Will make sure all continuing education hours are complete.	5/8/2026	

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3	250.055(2)(d) **Care Provided Above Or Below Ground Level** Description: Three children under the age of 2 were in care with one provider during licensing visit. Another provider is required.	Found an assistant to hire. Will make sure ratio is in compliance at all times. Will read liscensing for rules when child care is in basement.	5/14/2026
4	250.06(11)(b)4. **Outdoor Play Space - Enclosure** Description: There are large sections of the fence in the backyard plays space that are missing. Repeat violation: Previously cited on 3/6/2025	Fence is in the process of being renovated. Will make sure space is fully enclosed at all times.	5/6/2026
5	250.06(2)(c) **Access To Materials Potentially Harmful To Children** Description: A spray can of Febreze marked keep out of reach of children was observed on a table accessible to children. Degree deodorant marked keep out of reach of children was observed in an unlocked cabinet underneath the sink in the bathroom.	Will make sure ALL hazardous items are kept ~~who~~ out of reach. Will install lock under bathroom sink cabinet.	5/6/2026
6	250.06(9)(e) **Leftover Food** Description: An open can of ravioli was observed in the kitchen refrigerator that was not labeled with a date it was opened.	Threw out the can of ravioli immediately. Will make sure all food is properly stored.	5/6/2026

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NAME - Agency Worker
Laura Taylor

Date Issued
5/6/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
7/30/26