

Date Correction Plan Due 11/3/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 608-422-6765
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

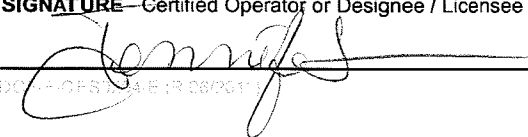
Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Sunshine And Giggles Llc		7000590637 / 002 - 2006206	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
678 S Park St Richland Ctr WI 535812748		608-649-5501	10/10/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(2)(L)2. Items Posted - Visible To Parents Description: All posted items were not visible to parents when an order letter dated June 16, 2025 was covered by a non-compliance statement, preventing it from being easily visible.	Moved Parent info board to a more visible location & separated out the letter.	10/17/25
2	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 1 did not have a health report from within the last 6 months as required when the most recent health report on file was from December of 2024.	Parent brought in updated Health form.	10/20/25

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3 251.05(2)(a)2. Staff Record - Completed Background Check Description: Staff A was working with children during the monitoring visit but did not have an eligible background check on file as required. Repeat violation: Previously cited on 2/19/2025, 8/20/2024, 5/30/2024	Employee is scheduled for Background fingerprint.	10/21/25	
4 251.06(2)(a) Potential Source Of Harm On Premises Description: A play structure on the playground had a large piece of metal hanging down from it, creating a hazard. Repeat violation: Previously cited on 6/3/2025, 11/3/2023	Piece has been repaired.	10/20/25	
5 251.06(2)(b) Electrical Or Hot Surface Protection Description: An electrical outlet was not protected by a guard as required when a classroom outlet was missing part of the plastic covering and was covered with masking tape.	Guard was put in place	10/20/25	
6 251.06(3)(b)4. Emergencies - Record Of Fire / Tornado Drills Description: A record of emergency drills was not maintained when the fire and tornado drills practiced for the month of September were not documented as required.	Dates transferred from office record to Bulletin board.	10/10/25	

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NAME - Agency Worker Casey Allison **Date Issued** 10/20/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee  **Date Signed** 10/20/25