

Date Correction Plan Due 5/16/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Emerging Scholars Lrng Center		0000590600 / 002 - 2006664	
Address - Facility (Street, City, State, Zip Code) 1801 N 12Th St Milwaukee WI 532051724		Telephone Number 414-226-6925	Date - Regulation Visit 4/23/2025
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date
1	251.04(6)(a)6. Child Record - Health History Description: Child 5, identified as having a medical condition, did not have documentation of additional information required, including triggers that may cause a problem, signs or symptoms for the child care worker to watch for, steps a child care worker shall follow, when to call a parent, and when the condition requires medical care.	Health History Returned to parent to complete the required section and return.	5/23/25
2	251.04(6)(a)8.a. Child Record - Physical Exam - Under 2 Description: Child 2, under the age of two, did not have documentation of a physical exam completed in the past six months.	Child health Report form given to parent and informed to return by due date	5/29/25

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3	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff D did not have documentation of a physical exam on file. Repeat violation: Previously cited on 5/10/2024	Staff uninformed to complete physical exam	5/14/25	
		this was a reminder		
4	251.06(11)(b)7. Outdoor Play Space - Enclosure Description: Gaps greater than four inches were observed in the fencing.	Contacted Carpenter to Repair fence where needed	5/30/25	
5	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Benadryl and medicated calamine were accessible to children in the bathroom.	medication discarded Staff uninformed of proper storage	4/23/25	
6	251.07(6)(f)1.b. Medication Administration - Containers & Labeling Description: An over the counter medication, intended for the use of an enrolled child, was not labeled with the child's name.	medication discarded Staff uninformed to label medication	4/23/25	

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7 251.07(6)(f)3. Medication - Storage Description: Two medications at the center were not stored inaccessible to children.	medication discarded Staff unformed of proper medication storage	4/23/25	
8 251.07(6)(f)6. Current Authorizations For Medications On Premises Description: Two medications at the center did not have authorizations from the parent.	medication discarded Staff informed on where to find med. authorization form	4/23/25	
9 251.08(4)(c)1. Driver Record - Obtain & Review Description: The driving record for staff A was expired. Staff C, also identified as a driver, did not have a driving record on file.	DRIVER Reminded to obtain driving record.	4/25/25	

NAME - Agency Worker
Cindy Matuszak

Date Issued
5/2/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Ryann Chancel Baines

Date Signed
5/14/25