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| Date Correction Plan Due 5/15/2025 | NONCOMPLIANCE STATEMENT AND CORRECTION PLAN | TO FILE A COMPLAINT CALL 262-446-7800 |
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

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|---|--|---|---------------------------------|--------------------------|
| Name - Certified Operator / Licensed Center | | Provider Number / Facility ID Number | | |
| Futures Finest Family Cc Center | | 4000590514 / 001 - 2005569 | | |
| Address - Facility (Street, City, State, Zip Code) | | Telephone Number | Date - Regulation Visit | |
| 4914 N 58Th St Milwaukee WI 532184246 | | 262-362-1901 | 4/1/2025 | |
| | Rule/Statute Number Noncompliance Statement | Correction Plan | Expected Completion Date | Verification Date |
| 1 | 250.04(1)(a) Licensed Capacity Description: A review of the attendance records shows the licensed capacity was exceeded on 2/21/25 and 2/27/25, when 9 children were signed in. | I will be sure to enforce to parents that they have to stick to their p/u time or have someone in place to p/u kids to ensure I'm not over capacity. | 5-14-25 | |
| 2 | 250.04(2)(c) Current, Accurate Information Description: Current and accurate information was not provided to the Department when on 3/13/25, a child was injured while in care. The provider caring for that child said the injury happened at a different time than what was reported by the licensee. | I'm not 100% sure why staff provided inaccurate info but I will personally retrain all staff and have continue education classes in place very soon for myself as well as staff. That incident shouldn't have occurred. | 5-14-25 | |

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| 3 | 250.04(6)(a)1m. Child Record - Health History Description: There is no health history information and emergency care plan on file for Child 1. Repeat violation: Previously cited on 8/14/2024 | All files have been updated and all missing info has been added. | 5-14-25 | |
| 4 | 250.04(6)(a)2. Child Record - Field Trip Permission Description: There is no written authorization on file from the parent indicating Child 3 has permission to participate in field trips and other off-premises activities. Repeat violation: Previously cited on 9/12/2023 | I went through all files and retrieved any/all field trip or off premises activities until I update transportation with licensor. | 5-14-25 | |
| 5 | 250.04(6)(a)4.b. Child Record - Physical Exam - Over 2, Under 5 Description: A physical examination form that was completed not more than 1 year prior to nor later than 3 months after being admitted to the center was not on file for Child 1. Child 1 has been attending since October 2024. | All files have been updated and all missing info has been added. | 5-14-25 | |

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| 6 | <p>250.04(6)(a)4m. Child Record - Immunization History Compliance</p> <p>Description: Child 2 does not have immunization history on file and has been attending the center for more than 30 days.</p> <p>Repeat violation: Previously cited on 8/14/2024, 9/12/2023</p> | <p>All files have been updated and all missing info has been added.</p> | <p>5-14-25</p> | |
| 7 | <p>250.04(6)(a)5. Child Record - Consent For Emergency Medical Treatment</p> <p>Description: Child 3 had an enrollment form on file, signed and dated by the parent, but the form does not have the appropriate box marked to reflect consent for emergency medical care or treatment.</p> <p>Repeat violation: Previously cited on 9/12/2023</p> | <p>All files have been updated. This info wasn't added due to child no longer attending. File has been stored away.</p> | <p>5-14-25</p> | |
| 8 | <p>250.04(6)(b) Current, Accurate Daily Attendance Record</p> <p>Description: Attendance is not current and accurate. On the day of the monitoring visit, six children were in care but no children were signed in. A review of attendance records show on 3/27/25, seven children were signed in but not signed out. On 3/28/25, no children were signed in but licensors later observed five children had been signed in and out. On 3/13/25, one child was signed out at 4:30pm but staff reported the child did not leave until 7:00pm and three children were signed out at 9:00pm but staff reported they were only in care until sometime between 7-8pm.</p> <p>Repeat violation: Previously cited on 8/14/2024</p> | <p>I have to get/be better at properly documenting attendance. I realize how important documenting exact time in and out is very crucial. Going forward their will not be any more issues with attendance. This is my first priority as of now.</p> | <p>5-14-25</p> | |

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| 9 | <p>250.05(2)(c) Staff File - Days, Hours Worked</p> <p>Description: Staff are not consistently documentation hours worked when used to meet ratio. A review of staff hours show staff signed in on 3/27/25 and 3/28/25 but did not sign out. And on 3/13/25, staff B was signed in from 10:00am until 6:15pm but Staff B reportedly worked from 5:00pm until 8:00pm. That same day, the licensee signed out at 9:00pm but reportedly left the center around 6:15pm. Staff hours are not documented on 2/25/25 from 6:30pm to 9:00pm when children are in care.</p> <p>Repeat violation: Previously cited on 9/12/2023</p> | All hours worked from/by staff and all children attending will all be correctly documented going forward, no exceptions! | 5-14-25 | |
| 10 | <p>250.05(2)(f) Staff File - Continuing Education</p> <p>Description: Staff B and C did not complete at least 15 hours of continuing education.</p> <p>Repeat violation: Previously cited on 8/14/2024, 9/12/2023</p> | All staff will enroll and complete continued education courses within the next 2 months | 5-14-25 | |
| 11 | <p>250.05(3)(b) Provider - Entry-Level Training</p> <p>Description: A review of attendance records showed that on 2/22/25, 3/1/25, and 3/15/25, Staff B was providing sole supervision to children. Staff B does not have documentation of completing entry level training.</p> | All staff will enroll and complete continued education courses within the next 2 months along with CPR and child abuse/neglect. | 5-14-25 | |

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| 12 | 250.05(3)(e)2. Provider Training - Current Cpr Certificate Description: Staff B does not have documentation of a current CPR certificate on file. And the CPR certificate on file for Staff C was not a course from a department approved provider. Repeat violation: Previously cited on 8/14/2024, 9/12/2023 | CPR classes were taken but not accredited courses All staff will take CPR and complete accredited course within the next 2 months. | 5-14-25 | |
| 13 | 250.05(3)(f) Provider Training - Infant & Toddler Care Description: Staff B started working in February 2022 and does not have documentation on file of completing 10 hours of Infant and Toddler training within 6 months. | All staff will have proper and updated continued education courses within the next 2 months | 5-14-25 | |
| 14 | 250.05(3)(fm) Biennial Training - Child Abuse & Neglect Description: Staff present and working with children during the monitoring visit lacked documentation of a current biennial child abuse and neglect prevention training. Repeat violation: Previously cited on 8/14/2024, 9/12/2023 | All staff will have proper and updated continued education courses within the next 2 months | 5-14-25 | |

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| 15 | <p>250.05(4)(a) Staff Orientation - Documentation</p> <p>Description: Staff A does not have documentation of a written orientation (staff orientation checklist) on file.</p> | <p>I wasn't aware that my 17 yr old could be included in staff to ratio but a file has been created for her and continued education courses will be provided</p> | 5-14-25 | |
| 16 | <p>250.055(1)(e) Supervision Provided By Trained Individuals</p> <p>Description: A review of attendance records show that on 2/22/25, 3/1/25, and 3/15/25, Staff B was providing sole supervision to children; Staff B does not have documentation of training requirements in order to provide sole supervision.</p> | <p>All staff will have proper/all training courses needed within the next 2 months</p> | 5-14-25 | |
| 17 | <p>250.06(11)(b)4. Outdoor Play Space - Enclosure</p> <p>Description: In the outdoor play space, several feet of the wooden fence is missing and in other areas, there are gaps greater than 4 inches.</p> <p>Repeat violation: Previously cited on 8/14/2024, 9/12/2023</p> | <p>The entire fence has been redone. There are no holes, nails or gaps.</p> | 5-14-25 | |

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| 18 | 250.06(2)(e) Potential Source Of Harm On Premises Description: In the outdoor play space, the plastic window well cover was broken and had sharp edges and in several areas of the wooden fence, nails were observed sticking out and accessible to children. And loose cords were observed throughout the center. Repeat violation: Previously cited on 8/14/2024, 9/12/2023 | The well cover has been replaced and very sturdy plus nailed down. No nails are visible at all. All/Any loose cords will be closely and will be sure to put away immediately after usage going forward. | 5-14-25 | |
| 19 | 250.06(3)(b) Emergency Plans - Practice Description: There is no documentation that monthly fire evacuation drills were conducted for the months of February and March 2025. | Drills were redone and documented | 5-14-25 | |
| 20 | 250.06(4)(a)3. Smoke Detectors - Testing Description: There is no documentation demonstrating the required monthly smoke detector testing was conducted for the months of February and March 2025. | Drills / Test were redone and documented | 5-14-25 | |
| 21 | 250.07(6)(b)3.b. Medical Log Book - Injuries Received In Care Description: The center failed to document, in the medical log book, an injury a child sustained while in care on 3/13/25. | Injury was logged and added to medical log book while licenser was present. | 5-14-25 | |

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| 22 | 250.07(6)(h)2. Washroom Provisions Description: Disposable paper towels were not provided in the bathroom. | I was a bit late restocking paper towel / Tissue. Delray was running behind but I will order extra x 3 going forward. There was paper towel being used but it was out of the kitchen area. | 5-14-25 | |

NAME - Agency Worker
Kristin Lange, Sara Cooney

Date Issued
4/30/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Diana Valente

Date Signed
5-14-25