

DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
608-422-6765

Date Correction Plan Due
4/19/2024

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Kids Club Childcare Center Llc		0000590420 / 001 - 2005465	
Address - Facility (Street, City, State, Zip Code)		Telephone Number	Date - Regulation Visit
420 W Us Highway 11 Footville WI 535377105		608-631-0630	3/18/2024
	Rule/Statute Number	Correction Plan	Expected Completion Date
	Noncompliance Statement		Verification Date
1	<p>251.04(3)(i) Report - Unknown Whereabouts Or Left Premise</p> <p><i>Description: The center did not report to the licensing department within 24 hours an incident that resulted in a provider not knowing the whereabouts of a child, when a child care worker was asleep during nap time and a two-year-old child left the classroom and was found by another teacher. The child was unsupervised for approximately 2.5 minutes.</i></p>	The teacher was terminated, from that point on we will report to licensing department within 24 hours.	3/18/24
2	<p>251.04(7)(a) Disclosure Of Personal Information</p> <p><i>Description: Confidentiality was not maintained when a child care worker disclosed to a parent the names of the children involved in a biting incident.</i></p>	Reviewed the Disclosure of Personal Information Rules with all staff.	3/19/24

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3	251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff B who has been working longer than 30 days was missing a physical examination report.	Staff B no longer works here.	4/12/24	
4	251.05(3)(f)3. Child Care Teacher - Entry-Level Training Description: Staff A and B did not complete required entry level training before assuming a position as a teacher. Repeat violation: Previously cited on 11/28/2023	Staff B no longer works here. Staff A has completed Intro Book and is working on toddler book. Being supervised until completed.	4/12/24	
5	251.055(1)(a) Supervision Of Children Description: Each child was not supervised by a child care worker within sight and sound to guide the children's behavior and activities, prevent harm, and ensure safety when a child care worker was asleep during nap time and a two-year-old child left the classroom and was found by another teacher. The child was unsupervised for approximately 2.5 minutes. In addition, child care workers were not closely supervising the children to prevent harm when a child in the toddler classroom was being kicked and hit by another child.	That teacher was terminated that same day. Supervision Rules were reviewed by staff.	3/18/24	

NAME - Agency Worker
Rebecca Brickson

Date Issued
4/5/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Joan P Burki

Date Signed

5/21/24