

Date Correction Plan Due 5/20/2026	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kiddie Academy Of Brookfield		Provider Number / Facility ID Number 6000590216 / 001 - 2005222		
Address - Facility (Street, City, State, Zip Code) 15425 W Capitol Dr Brookfield WI 530052621		Telephone Number 262-336-8787	Date - Regulation Visit 4/28/2026	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	<p>251.04(6)(a)6. Child Record - Health History</p> <p>Description: The health history forms on file for Child #1 and Child #2 were incomplete. The children are identified as having food allergies, but information detailing triggers and child care staff who have received specialized training/instructions to help symptoms was incomplete.</p>	<p>The health history forms for child 1 and child 2 were updated on 4/28/26 and submitted the same day before issuing noncompliance statement.</p>	4/28/26	
2	<p>251.06(10)(f) Bathroom Supplies</p> <p>Description: There was toilet paper missing from a stall in the Auto Racers bathroom and a stall in the Pharma Pioneers bathroom.</p>	<p>During the visit, it was communicated to the licensing staff that the toilet papers are stored above the cabinet in the bathroom & is accessible to staff at all times for immediate restock. It was replaced immediately.</p>	4/28/26	

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3 251.06(2)(a) Potential Source Of Harm On Premises Description: There was a loose wire protruding from the ground in the outdoor play space. The end of the wire was sharp and was accessible to children in care.	The wire is a required earthing component for lightning protection. The wire has been secured & fastened safely against the pipe so it no longer protrudes.	4/28/26		
4 251.06(9)(d)1.b. Food Storage - Refrigeration Units Description: The freezer in the Micro Starters room read at 10 degrees Fahrenheit and the refrigerator read at 44 degrees Fahrenheit.	The setting on the refrigerator was changed by mistake while cleaning (it's a button press). We have changed it back immediately.	4/28/26		
5 251.06(9)(d)2.a. Food Storage - Dry Food Description: A bag of opened Chex mix in the kitchen was not stored in a bag with a zip-type closure or in a metal, glass or food grade plastic container with a tight-fitting cover.	The bag of Chex mix was discarded. The kitchen staff was retrained to keep all open snacks in zip-type closure, metal, glass or food grade plastic containers with tight fitting covers.	4/28/26		
6 251.07(4)(cm) Naps Or Rest Periods - Sleeping Surfaces - Children 1 And Older Description: During nap time in the Solar Innovators room and Pharma Pioneers room, cots were not placed at least 2 feet from the nearest sleeping child.	Cot placements has been adjusted & verified to maintain 2 ft. distance between sleeping children. Staff is retrained on spacing requirements.	4/28/26		

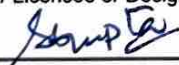
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7 251.07(4)(d) Naps Or Rest Periods - Individual Bedding Description: A child in the Auto Racers room and a child in the Pharma Pioneers room were napping with an individual sheet, but were not provided with a blanket.	The center provides both a blanket and a sheet to all children in care during nap time - staff have been reminded that both items must be offered to each child at start of nap.	4/28/26		
8 251.07(5)(a)5.a. Menus - Post Description: The current menu was not posted in a conspicuous place accessible to parents. Repeat violation: Previously cited on 3/19/2025	The center provides menu access to all parents in weekly email communications, in tadpole app and physical copies are maintained in the office. Along with that now menu is posted in parent boards outside every active classroom.	4/29/26		
9 251.07(6)(f)1.a. Medication Administration - Parent Authorization Description: There was one medication authorization that did not include an end date of authorization; there was another medication authorization that did not have a beginning or end date of authorization.	All medication authorizations are reviewed & updated with dates (beginning & end) where missing.	4/28/26		
10 251.07(6)(f)6. Current Authorizations For Medications On Premises Description: There was a medication authorization for an EpiPen that had an end date of 12/31/25.	The child does not attend the center (summer only). So the EpiPen was returned to the parent 4/28/26.	4/28/26		

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11	251.09(1)(b) Infant & Toddler - Location & Sharing Intake Information Description: Intake under two forms were not available in the Micro Starters room at the time of the licensing visit.	Intake forms are maintained in a designated backpack in infant room cabinet. Classroom teacher directed licensee to same cabinet as documented in signed staff statement 4/28. Upon revisiting again, licensor found the documents we have posted the location inside the cabinet now for convenience		
12	251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: There was a container of Lil' Crunchies snacks, a bag of yogurt melts and crunchy teething sticks in the Micro Starters room that were opened but not dated. There was a container of formula brought from the child's home that was not labeled with the date it was opened. There was a bag of breastmilk and a bottle of milk in the refrigerator in the Micro Starters room that were not dated. There was also a container of formula labeled with the child's name and dated 8/1/25; the label on the container states the contents are to be used within one month. Repeat violation: Previously cited on 3/19/2025	The formula container dated 8/1/25 was discarded as the child graduated that room, so the other items were dated appropriately. Staff was refrained on marking & discarding items.	4/28/26	

NAME - Agency Worker
Katrina Tarantino, Randall Gasser

Date Issued
5/6/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
5/18/26