

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Date Correction Plan Due
2/13/2024

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Kiddle Academy Of Brookfield

Provider Number / Facility ID Number
6000590216 / 001 - 2005222

Address - Facility (Street, City, State, Zip Code)
15425 W Capitol Dr Brookfield WI 530052621

Telephone Number
262-336-8787

Date - Regulation Visit
1/25/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.05(2)(a)3.a. Staff Record - Physical Examination Description: Staff A started working in September 2023 and would have needed a physical examination within 30 days. The physical exam on file for Staff A was dated January 2024. Documentation of a completed physical examination for Staff C was dated May 2022; Staff C started working in December 2021.</p>	<p>The staff in question has been let go 2/7/24</p>	<p>2/7/24</p>	
<p>2 251.05(3)(b) Abusive Head Trauma Prevention Training Description: The Abusive Head Trauma certificate on file for Staff A did not include Staff A's name.</p>	<p>The staff in question has been let go 2/7/24.</p>	<p>2/7/24</p>	

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3 251.05(3)(g)1. Assistant Child Care Teacher - Supervision Description: An assistant teacher working alone in the Micro Starters room was not under the supervision of a child care teacher, as required.	A lead teacher has been assigned to that room from 1/29/2024	1/29/2024	
4 251.055(1)(b) Supervision - Teacher Per Group Of Children Description: A group of three infants in the Micro Starters room were not supervised by a child care teacher.	That teacher has been let go after getting feedback from licenser on 2/7/24	2/7/2024	
5 251.055(1)(f) Child Tracking Procedure Description: The center's child tracking procedures was not followed, when on 1/18/24, children in the Auto Racers room were not entered as being present in the iPad. Children had been split into two groups as some were outside and some were in the large motor room.	The teachers have been re-trained to use Name to face checks for every transition 1/29/24	1/29/2024	
6 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: Children's diaper cream, labeled keep out of reach of children, was observed on a ledge near the bathroom in the Auto Racers room and accessible to children.	The teachers in auto racers classroom have been made aware that can't happen	1/29/2024	

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7 251.06(2)(gm) Premises - Well Drained, Clean, In Good Repair Description: The toilet is the Auto Racers room is clogged and not able to be used.	A plumber came & fixed the toilet 1/26/2024. The work order was already in place when licenser visited 1/25/24.	1/26/24	
8 251.07(5)(b)1. Mealtime - Staff With Children Description: In several classrooms, staff was not observed to be seated at the table with children during mealtime.	The staffs in classrooms classroom have been retrained to be seated with children during mealtime	1/26/24	
9 251.07(5)(b)5. Eating Surfaces - Cleaned, Sanitized Description: In the Auto Racers room, eating surfaces were not washed and sanitized before lunch was served.	The staff in auto racers classroom have been retrained to wash & sanitize before & after every meal.	1/26/24	
10 251.09(1)(b) Infant & Toddler - Location & Sharing Intake Information Description: The infant and toddler intake form for Child 2 was completed but the form was not available in the room care was provided. **This was corrected during the visit** Repeat violation: Previously cited on 6/16/2022	Like it's mentioned, we fixed it immediately	1/25/24	

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11 251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: In the Micro Starters room, the Under 2 intake form for Child 3 has not been updated in the last three months; the last review date documented was 11/20/23. Repeat violation: Previously cited on 6/16/2022	The under two intake form was reviewed & updated on		
12 251.09(2)(a) Infant & Toddler - Responding To Crying Children Description: In the Micro Starters room, staff did not respond promptly to the needs of a crying child. Repeat violation: Previously cited on 6/13/2023	The staff has been let go as discussed by with licenser on 2/7/24.	2/7/24	
13 251.09(3)(a)2. Infant & Toddler - Food & Formula Brought From Home Description: There was a bottle in the Micro Starters room that was not labeled with the child's name or dated. Repeat violation: Previously cited on 6/13/2023	The staff was let go & the new lead teacher has been following all licensing standards including nursing bottles correctly.	1/29/24	

NAME - Agency Worker
Kristin Keck, Sara Cooney

Date Issued
1/30/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
2/26/24