

Date Correction Plan Due 2/3/2023	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 262-446-7800
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(l) and (3)(f), DCF 252.41(1)(l) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Kiddie Academy Of Brookfield			Provider Number / Facility ID Number 6000590216 / 001 - 2005222	
Address - Facility (Street, City, State, Zip Code) 15425 W Capitol Dr Brookfield WI 530052621		Telephone Number 262-336-8787	Date - Regulation Visit 1/12/2023	
Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date	
1 251.04(6)(a)6. Child Record - Health History Description: A health history form was updated to include a child's allergies but did not include instructions for how the program is to handle accidental exposure to allergens.	<i>Corrected while license was here.</i>	<i>1/12/2023</i>		
2 251.05(2)(a)6. Staff Record - Days & Hours Worked Description: A teacher in the preschool classroom was not signed into document that she was caring for children and being used to maintain staff-to-child ratios. This was corrected while onsite.	<i>Corrected immediately</i>	<i>1/12/2023</i>		

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3 251.05(2)(a) Group Size - Maximum Description: Maximum group size was not followed in classroom 5 when nine children under that age of two were observed with two caregivers. Children under two have a maximum group size of eight children. A child was transitioned to another room to meet requirements when the director was alerted.	Corrected immediately. Reminded staff of ratios & to notify office.	1/12/2023	
4 251.05(2)(b) Staff-To-Child Ratios - Minimum Description: Staff-to-child ratios was not maintained in classroom 5 when nine children under that age of two were observed with two caregivers. Children under two require a ratio of 1:4. A child was transitioned to another room to meet ratio requirements when the director was alerted. Repeat violation: Previously cited on 3/8/2022	Corrected immediately Reminded staff of ratios & to notify office.	1/12/2023	
5 251.09(1)(L) Infant & Toddler - Soft Materials In Cribs Description: An infant was observed sleeping with a bib around their neck. The bib was removed during the visit.	Removed bib and spoke to all infant staff about no bibs in cribs.	1/12/2023	

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NAME - Agency Worker
Sarah Stormont, Kristin Keck

Date Issued
1/20/2023

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed



1/12/2023