

Date Correction Plan Due 11/19/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Little Owls Child Care Center Llc		Provider Number / Facility ID Number 8000590168 / 001 - 2005194		
Address - Facility (Street, City, State, Zip Code) 5934 S Business Dr Sheboygan WI 530818914		Telephone Number 920-912-8468	Date - Regulation Visit 11/4/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Based upon record review, staff did not have documentation of a current cardiopulmonary resuscitation training on file.	<i>Staff CPR training scheduled with Family Connections on 11/12/2025</i>	<i>11/12/2025</i>	

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2	251.055(1)(a) Supervision Of Children Description: Based upon observation, the staff member assigned to the purple room was observed on her cellphone while on the playground for approximately 10 minutes. Based upon observation as the group of children transition from outside they were out of sight supervision in the hallway. As the teacher was helping a child in the hallway, the children in the classroom where out of sight supervision.	Director reached out to Young Star coach requesting Active supervision and Keeping Children Safe training. All staff are required to sign up through the Registry for a virtual training called "keeping Children Safe." All staff are required to do self pace learning through the Head Start website on active supervision and Keeping children safe.	12/30/2025
3	251.055(2)(b) Staff-To-Child Ratios - Minimum Description: Based upon observation, a staff member in infant room was alone with 5 children under age 2 when the second staff member left the classroom to obtain a gallon of milk.	Director review staff-to-child ratios with new staff per DCF 251 Licensing Rule Book.	11/14/2025

NAME - Agency Worker
Amanda Holz, Dao Xiong

Date Issued
11/5/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
11/18/2025

