

Date Correction Plan Due 12/27/2024	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Precious Memories		Provider Number / Facility ID Number 0000589600 / 002 - 2005308		
Address - Facility (Street, City, State, Zip Code) 980 Willard Dr Green Bay WI 543045067		Telephone Number 920-455-0445	Date - Regulation Visit 10/9/2024	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(2)(m) Health, Safety & Welfare Of Children Description: On September 30, 2024, a 9-month-old child's safety was affected when the child presented with a red mark on the lower neck/upper back around 12:30pm. The parent was not notified until pick up at approximately 4:15pm. The child was diagnosed with 2nd degree burns consistent with a hot liquid being spilled, and was prescribed a burn cream to prevent infection.	Arrangements with licensing for additional training. All red marks will be reported to management, documented via procare and medical logbook. Skin observation forms for children will be filled out daily, at the beginning and end of staff shifts.	10/10/2024	
2	251.04(4)(a)2.b. Parent Notification - Medical Evaluation Needed Description: On 09/30/2024 at approximately 1:00 pm, child care workers did not immediately notify the parent of an injury that required professional evaluation when they observed a burn on the back of a child's neck.	Arrangements with licensing for additional training. All red marks will be reported to management, documented via procare and medical logbook. Skin observation forms for children will be filled out daily, at the beginning and end of staff shifts.	10/10/2024	

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3	251.055(1)(b) Supervision - Teacher Per Group Of Children Description: On 09/30/2024 from 12:50 pm until 6:00 pm, an assistant teacher was alone in the infant classroom with four children.	Said teacher enrolled in childcare classes.	10/10/2024	
4	251.06(2)(d) Access To Materials Potentially Harmful To Children Description: On 10/09/2024, materials harmful to children, including Clorox and Purell cleaning products, were observed to be accessible in an unsecured bottom cabinet in the infant classroom.	Materials were moved to a locked cabinet	10/09/2024	
5	251.07(1)(b)3. Program Schedule - Balance Of Indoor / Outdoor Description: On 09/30/2024, although the center was in operation for more than three hours child care workers did not provide outdoor activities to the children in the infant room.	Staff were educated on the importance of going outside.	12/13/24	
6	251.07(6)(dm)3.a. Medical Log - Observation Or Evidence Of Injury Description: On 09/30/2024 at approximately 1:00 pm, child care workers did not document evidence of an injury on a child in care of the center in the medical log book when they observed a burn on the back of a 9-month-old child's neck.	Arrangements with licensing for additional training. All red marks will be reported to management, documented via procare and medical logbook. Skin observation sheets for children will be filled out daily, at the beginning and end of staff shifts.	10/10/2024	

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7	251.09(1)(am) Infant & Toddler - Intake Information Description: On 09/30/2024, child care workers did not provide appropriate care to a 9-month-old child per the intake when a child's daily sheet documented applesauce was given with two meals. The intake was last updated by the parent on 08/16/2024 stating, "No applesauce please."	Verbal parent requests will be updated by parent on intake forms. Intake form changes will be posted in the classroom	12/13/2024

NAME - Agency Worker
Erin Taylor, Clint Smith

Date Issued
12/13/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Kacey Wild

Date Signed
12/27/24