Date Correction Plan Due
7/10/2026

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Cradle To Crayons Preschool Llc

Provider Number / Facility ID Number

1000589291 / 001 - 2003667

Address - Facility (Street, City, State, Zip Code)
819 Ash St Spooner WI 548011201

Telephone Number
715-939-1041

Date - Regulation Visit
6/19/2026

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.a. **Child Record - Physical Exam - Under 2** Description: Each child under 2 years of age shall have an initial health examination not more than 6 months prior to nor later than 3 months after being admitted to the center, and a follow-up examination at least once every 6 months thereafter. Child #3 and Child #4 did not have documentation of a follow-up exam within the past 6 months available for review during the licensing visit.	Parents were given a 2nd form and told they need to have completed & returned by July 20th or they can't return.	July 20, 2026	
2	251.05(3)(cm) **Child Abuse & Neglect - Biennial Training** Description: Staff C, Staff D, and Staff F were missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting. Repeat violation: Previously cited on 9/4/2025	Staff C has completed Staff D was given until July 10th to complete Staff F is no longer employed	July 10, 2026	

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3	251.055(1)(a) **Supervision Of Children** Description: It was self-reported by the program that all children were not supervised by a child care worker who is within the sight and sound of the child to prevent harm and ensure safety. On June 16, 2026, a 23-month-old child's assigned group and child care workers had exited the classroom to go outside, resulting in the child being left alone in the classroom for a period of approximately 2 minutes. The child was discovered by another child care worker and was promptly returned to their assigned group. Repeat violation: Previously cited on 9/18/2025	All staff were reminded of the importance of making sure they are always counting the children & communicating w/ each other. This was discussed @ our June staff mtg. Same as above.	June 22, 2026	
4	251.055(1)(f) **Child Tracking Procedure** Description: It was self-reported that the center did not implement and adhere to a procedure to ensure that the number, names, and whereabouts of children in care are known to assigned child care workers at all times when a 23-month-old child was left alone in their classroom for a period of approximately 2 minutes on June 16, 2026. The child's assigned child care workers did not realize they did not have the child with them, and left the classroom with the rest of the children to go outside. Repeat violation: Previously cited on 9/18/2025		June 22, 2026	

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5	251.07(6)(f)6. **Current Authorizations For Medications On Premises** Description: There was Tylenol in the Infant Room that was intended for a child's use, but the center did not have current medication authorization from the parent on file for that medication. Repeat violation: Previously cited on 7/1/2025	medication was returned to the parent & all staff were reminded that we had to have med forms to match meds - also discussed @ staff mtg.	6-19-26	
6	251.09(1)(c) **Infant & Toddler - Documenting Changes In Development** Description: Intake for Children Under 2 forms were missing documentation of having been updated every three months to reflect changes in the child's development and routines based on discussion with the parent.	All staff working w/children under 2 were reminded about updating form & discussed @ staff mtg	6-19-26	

NAME - Agency Worker
Amelia Gruber

Date Issued
6/26/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Kristin M. St

Date Signed
7-6-26