

Date Correction Plan Due
10/6/2025

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Cradle To Crayons Preschool LLC

1000589291 / 001 - 2003667

Address - Facility (Street, City, State, Zip Code)

819 Ash St Spooner WI 548011201

Telephone Number

715-939-1041

Date - Regulation Visit

9/4/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(2)(c) Current, Accurate Information Description: The licensee did not ensure that all information provided to the Department was current and accurate when the center director/licensee advised center staff not to contact the Department, CPS, or Law Enforcement if they had reasonable cause to report a concern regarding the center or children in care. This potentially discouraged staff from providing current and accurate information to the Department and other state agencies.	<i>misunderstanding/mis-communication - All staff know to report a concern to the proper authorities. I will also make sure what is communicated is clear & no misunderstanding</i>	<i>9-4-25</i>	
2 251.04(3)(jm) Report - Prohibited Actions Description: The licensee failed to report multiple prohibited actions by an employee to children in care within 24 hours of the occurrence.	<i>will report any prohibited actions within 24 hours of the occurrence</i>	<i>9-4-25</i>	

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3	<p>251.04(3)(k)1. Report - Law Enforcement Contact - Harm</p> <p>Description: The licensee failed to report to the Department of an incident involving law enforcement within 24 hours after the occurrence that involved an employee of the center in an incident that caused, or threatened to cause, physical or serious emotional harm to a child in the care of the center.</p>	<p>DCF will be contacted within 24 hours should this ever happen again.</p>	7-20-25	
4	<p>251.04(4)(a)2.e. Parent Notification - Inappropriate Child Guidance</p> <p>Description: According to the center director/licensee, the parent of a child who was subject to child guidance that is prohibited under 251.07(2)(e)5. was not notified of the incident nor provided with sufficient detail to reasonably apprise the parent.</p>	<p>All staff have been reminded of appropriate child guidance & to let the parents know</p>	7-20-25	
5	<p>251.04(8)(a) Mandated Reporting - Child Abuse & Neglect</p> <p>Description: The licensee and staff failed to report suspected child abuse or neglect although they had reasonable concerns of a staff person's actions towards children in care of the center.</p> <p>The licensee and staff failed to report suspected child abuse or neglect when an incident occurred on 7/24/2025 involving multiple children, although they had reasonable cause to report.</p>	<p>By December 1, 2025, all child care workers and center management will purchase, enroll, and participate in-person in the following: In-person Mandated Reporter training through Northwest Connection Family Resources.</p> <p>All child care workers and center management must document at least 2 hours of training relating to Mandated Reporting requirements and recognizing Child Abuse and Neglect.</p>	<p>By end of nov. waiting for response from NCFR</p>	

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6	251.05(3)(cm) Child Abuse & Neglect - Biennial Training Description: Staff B was missing documentation of having received training within the past two years on child abuse and neglect laws, identification, and reporting. Repeat violation: Previously cited on 7/1/2025	will do in person training through NWCFA with the rest of the staff	By end of nov.	
7	251.07(2)(c)5. Time Out - Not Removed From Classroom Description: Contrary to rule, center staff self-reported that they have used time-out periods on several occasions where children were removed from the classroom setting.	All staff have been made aware that children can no longer come to the office for a break	9-4-25	
8	251.07(2)(e) Child Guidance - Prohibited Actions Description: According to a report received by the Department on 7/31/2025, and through admittance by the center director/licensee, the center director/licensee was observed using actions that may be emotional or physically painful, discomfoting, dangerous, or potentially injurious, when a child was removed from the lunch table when eating their meal and made to sit by the wall, then made to eat their meal from the floor.	will talk to the children about what they are doing wrong and ask them how we can fix it.	8-20-25	

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**Rule/Statute Number
Noncompliance Statement**

9 251.07(2)(e)5.

**Prohibited Actions - Cruel, Aversive, Frightening, Humiliating
Actions**

Description: According to multiple staff, an employee was observed on multiple occasions using verbal actions and behaviors that were cruel, aversive, frightening or humiliating to children, including: pulling a child's chair out from underneath them causing them to fall to the floor, aggressively grabbing a child's chin, grabbing children's arms and yelling at them, and forcibly throwing a child on their nap mat.

Correction Plan

Staff member is no longer employed

**Expected
Completion Date**

9-10-25

**Verification
Date**

NAME - Agency Worker

Amelia Gruber, Jennifer Stubbe

Date Issued

9/22/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Kristen W. St...

Date Signed

9-23-25