

<b>Date Correction Plan Due</b> 4/23/2025	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 262-446-7800
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b> Chi Franciscan Villa		<b>Provider Number / Facility ID Number</b> 3000589463 / 001 - 2003644		
<b>Address - Facility (Street, City, State, Zip Code)</b> 3601 S Chicago Ave S Milwaukee WI 531723708		<b>Telephone Number</b> 414-570-5442	<b>Date - Regulation Visit</b> 4/3/2025	
	<b>Rule/Statute Number</b> <b>Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>	<b>Verification Date</b>
1	251.04(6)(a)6. <b>Child Record - Health History</b>  Description: Health history information on file for Child #1, who has a food allergy, is incomplete. Triggers have not been identified.  Repeat violation: Previously cited on 2/14/2024	mom filled out information regarding no eggs - no nuts no eggs baked in anything else	4/9/2025	4/11/2025
2	251.05(2)(a)1. <b>Staff Record - Personal Information</b>  Description: Staff record information on file for Staff A is incomplete. The reason for Staff A having left a previous child care position has not been included.	Staff updated her information on 4/11/25	4-4-2025	4-11-2025

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3	<p>251.05(2)(a)6. <b>Staff Record - Days &amp; Hours Worked</b></p> <p>Description: Documentation of the days &amp; hours worked, and in which classroom, when the person was included in the staff-to-child ratio is not always accurate. For example, a departure time was not recorded for Staff D on 4/2/25 in Infant Rm. 2 &amp; 1's clipboard. A departure time was not recorded for Staff B in the 3's &amp; 4's room when she is observed to have left the classroom for lunch. Staff D &amp; E have combined the two infant classrooms &amp; are observed working together in one infant classroom however the staff hours recorded document them working in separate infant classrooms.</p>	<p>Went over signing in + out of clip Boards + not signing in other rooms. Should only sign in the room you are working in. Went over in meeting on 4/9/25</p>	4-9-2025	4- <del>11</del> -2025
4	<p>251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b></p> <p>Description: Staff C, who has been employed since 11/6/24, has not obtained a certificate of completion for infant &amp; child CPR with AED within 3 months after beginning to work with children in care.</p> <p>Repeat violation: Previously cited on 2/14/2024</p>	<p>Completed on 4-13-2025</p>	4-14-2025	4- <del>11</del> -2025
5	<p>251.055(1)(f) <b>Child Tracking Procedure</b></p> <p>Description: Child tracking is inaccurate in the Preschool Classroom when a child who has left the classroom is still listed as present on the classroom tracking sheet.</p>	<p>Went over with teachers. Sign out any child who has left the room (speed) or put a post it on roster stating time out (with who) Time back in</p>	4-9-2025	4- <del>11</del> -25

Discussed in meeting 4/9/2025

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6	<p>251.06(2)(a)</p> <p><b>Potential Source Of Harm On Premises</b></p> <p>Description: Plastic bags are accessible to children in an open metal storage cabinet that is located in a bathroom stall in the bathroom designated for the Preschool and 2's classroom. The doors to the cabinet are observed opened and a child is using the bathroom stall next to the cabinet during the visit.</p>	<p>Cabinet is now locked at all times also the Bathroom Stall Door is locked.</p> <p>- we would be getting cabinets that would be placed high on the wall.</p>	4/4/2025	4/11/2025
7	<p>251.06(2)(d)</p> <p><b>Access To Materials Potentially Harmful To Children</b></p> <p>Description: Various bottles of commercial grade cleaning products (peroxide, bleach, toilet bowl and floor cleaner) labelled "keep out of reach of children" are accessible to children in an open metal storage cabinet that is located in a bathroom stall in the bathroom designated for the Preschool and 2's classroom. The doors to the cabinet are observed opened and a child is using the bathroom stall next to the cabinet during the visit.</p>	<p>Cabinet door is now locked @ all times &amp; Stall Door is also locked @ all times</p>	4/4/2025	4/11/2025
8	<p>251.07(5)(a)4.</p> <p><b>Meals &amp; Snacks - Minimum Meal Requirements</b></p> <p>Description: Minimum USDA snack requirements are not met when ice cream, Rice Krispie treats, Nilla wafer cookies and pudding are served as a snack component. In addition, per a review of the posted April snack menu the required two snack components are not always served.</p>	<p>went over this with Kitchen manager</p> <p>2 Required food components must be served.</p> <p>Follow snack Requirements</p>	4/9/2025	4/11/2025

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9 251.07(5)(a)6. <b>Menus - Changes</b>  Description: Changes to the planned menu were not recorded. The lunch menu states "turkey/cheese, Doritos, green beans and cantaloupe" were served on the day of the monitoring visit however breaded chicken, hash browns, green beans and pineapple were observed to have been served for lunch.	Reminded the staff to update menus when the kitchen changes what is supposed to be served.	4/9/25	4/11/2025
10 251.07(6)(dm)3.c <b>Medical Log - Medication Administration</b>  Description: A teacher reported administering a child an asthma inhaler last week however the teacher did not record the administration of the inhaler in the medical log book.	Child only had inhaler due to upper resp. infection - He is no longer on inhaler & does not need inhaler - Mom updated information	4/4/2025	4/11/2025
11 251.07(6)(dm)4. <b>Medical Log - Reviewing Injury Records</b>  Description: The required 6 month review was not completed for the Infant 2 Log Book.	- Leticia updated that log book	4/4/2025	4/11/2025

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12	251.09(2)(b) Infant & Toddler - Individual Sleep Patterns  Description: Infants & Toddlers were not allowed to form and follow their own pattern of sleeping and waking. After lunch the lights in the infant classroom were turned off while some children slept and some remained awake, content and playing with toys. A teacher then took the toys away from a child, the child was told it was time for nap, and the child was put in a crib at which time the child immediately began crying.	Discussed this with both teachers & on our meeting on 4/9/25 - Light on when children are awake - nap is on their time.	4/4/2025
			4/16/2025

NAME - Agency Worker  
Maureen Slatten

Date Issued  
4/11/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Maureen Slatten*

Date Signed  
4/14/2025