DEPARTMENT OF CHILDREN AND FAMILIES
Division of Early Care and Education

STATE OF WISCONSIN

Date Correction Plan Due	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL
11/18/2026		715-930-1148

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f)., DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center		Provider Number / Facility ID Number	
Grandma's Arms Early Learning Center		2000589012 / 001 - 2003148	
Address - Facility (Street, City, State, Zip Code) 1828 E Main St Onalaska WI 546508780	**Telephone Number** 608-519-8330	**Date - Regulation Visit** 10/29/2026	

	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.055(1)(f) **Child Tracking Procedure** Description: The attendance was not current and accurate on the day of the licensing visit when one child was not signed in on the attendance record in two separate rooms.	Director will do daily Spot checks of room attendance sheets. *Staff notified of importance of up to date tracking.	11.5.26	
2	251.07(6)(dm)4. **Medical Log - Reviewing Injury Records** Description: An inspection of the medical log book revealed the log hasn't been reviewed every 6 months as required by rule.	Log sheets with Dates created to help insure books are up to date and viewed 2x annually.	11.5.26	

NAME - Agency Worker
Kimberly Jasper

Date Issued
11/4/2026

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed
11/5/2026.