

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
608-422-6765

Date Correction Plan Due 4/2/2024

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.4(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center
Learning Links Child Care
Provider Number / Facility ID Number 8000588948 / 001 - 2003023

Address - Facility (Street, City, State, Zip Code)
824 W Racine St Jefferson WI 535491053
Telephone Number 920-541-3319
Date - Regulation Visit 3/18/2024

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1 251.04(4)(c) Communication With Parents Description: For the 2023 year, the center did not offer at least two conferences each year for parent and staff communication regarding the child's adjustment to the program and the child's growth and development.	Learning Links will offer conferences 2 times per year. Parents will have the opportunity to sign up for a 15 minute zoom session with their child's teacher to discuss their child's growth + development (outside of routine drop off + pick up discussions)	June + January unless requested sooner.	effective immediately

NAME - Agency Worker
Michelle Garcia
Date Issued 3/19/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee
Tracy Kuehn Director
Date Signed 3/19/2024