

<b>Date Correction Plan Due</b> 8/5/2024	<b>NONCOMPLIANCE STATEMENT AND CORRECTION PLAN</b>	<b>TO FILE A COMPLAINT CALL</b> 715-930-1148
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**Use of Form:** This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

**Instructions:** The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

<b>Name - Certified Operator / Licensed Center</b>		<b>Provider Number / Facility ID Number</b>	
The Bumblebee Forest Childcare Center		8000588968 / 003 - 2004354	
<b>Address - Facility (Street, City, State, Zip Code)</b>		<b>Telephone Number</b>	<b>Date - Regulation Visit</b>
11568 Fremont St Trempealeau WI 546619246		608-534-2120	2/27/2024
	<b>Rule/Statute Number Noncompliance Statement</b>	<b>Correction Plan</b>	<b>Expected Completion Date</b>
1	251.05(2)(a)4.d. <b>Staff Record - Educational Qualifications</b>  Description: Staff G's file was missing documentation of the staff meeting the educational requirements of a teacher and has worked at the center for less than six months.	Staff contacted registry to update their account for certificate.	7/23/2024
2	251.05(3)(c) <b>Cardiopulmonary Resuscitation Training</b>  Description: A current certificate of completion in infant and child CPR/AED training could not be located for Staff A (page 2). All employees in regular contact with children shall obtain, maintain and place in the employee's file a current certificate of completion for infant and child cardiopulmonary resuscitation and automated external defibrillator use from an agency approved by the department within 3 months after beginning to work with children in care.	Staff will obtain CPR/ First Aid within required time.	7/23/2024

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			Completion Date	Date
3	<p>251.05(3)(cm) <b>Child Abuse &amp; Neglect - Biennial Training</b></p> <p>Description: Documentation of Staff E (page 1) having received training within one week after beginning work at the center and at least every two years in child abuse and neglect laws, how to identify children who have been abused or neglected, and the procedure for ensuring that all known or suspected cases of child abuse or neglect are immediately reported to the proper authorities.</p> <p>Repeat violation: Previously cited on 11/13/2023</p>	<p>Staff will complete Child abuse &amp; Neglect requirement within 1<sup>st</sup> week of work and every 2 years afterwards.</p>	7/23/2024	
4	<p>251.055(1)(c) <b>Supervision - Opening &amp; Closing Hours</b></p> <p>Description: An unqualified assistant teacher was observed providing sole supervision to group of children outside while the teacher brought another child inside to use the bathroom. In addition, a review of the Infant Room's attendance sheet and documentation of staff hours when counted in staff-to-child ratios, identified there are times when unqualified assistant teachers provided supervision to a group of children, such as on 02/23/24 from 2:00PM - 5:27PM.</p>	<p>A teacher will be Scheduled after first 2 hrs. of being open and before last 2 hrs.</p> <p>Teachers will not leave unqualified staff members alone.</p>	7/23/2024	
5	<p>251.06(11)(bm)3. <b>Outdoor Play Equipment - Construction, Condition</b></p> <p>Description: The steps on the brown climber were not of sturdy construction and in good operating condition. The steps were broken and the duct tape placed on them did not repair them.</p>	<p>Steps have been fixed and climber is repaired.</p>	7/23/2024	

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6	251.06(11)(bm)4. <b>Outdoor Play Equipment - Placement</b>  Description: The swing set on the Toddler Playground was placed too close to the fence. Outdoor play equipment shall be placed to avoid danger of injury or collision and to permit freedom of action.	We moved the swing set away from the fence to meet licensing requirement	7/23/2024	
7	251.09(1)(d) <b>Infant &amp; Toddler - Assignment To Room &amp; Caregiver</b>  Description: There is not a regularly assigned teacher and assistant teacher in the Infant Room when according to a review of attendance records and documentation of staff hours when counted in staff-to-child ratios for the week of 02/19/24 - 02/25/24, throughout the day, a variation of up to eight different staff care for children in the Infant Room.	Staff will have a designated room to work in.	7/23/2024	
8	251.09(1)(e) <b>Infant &amp; Toddler - Provider Training</b>  Description: Staff F is missing documentation of having received a minimum of 10 hours of training in infant and toddler care approved by the department within 6 months after beginning to provide care and supervision to infants and toddlers.	Staff completed and sent in their book to registry and they updated accordingly	7/23/2024	

NAME - Agency Worker  
April Callihan

Date Issued  
7/22/2024

SIGNATURE - Certified Operator or Designee / Licensee or Designee

*Natalie Ruse*

Date Signed

07.23.2024