

Date Correction Plan Due 4/3/2025	NONCOMPLIANCE STATEMENT AND CORRECTION PLAN	TO FILE A COMPLAINT CALL 920-785-7811
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Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center Treffert Academy		Provider Number / Facility ID Number 7000588837 / 001 - 2002821		
Address - Facility (Street, City, State, Zip Code) 371 E 1st St Fond Du Lac WI 549354563		Telephone Number 920-907-3967	Date - Regulation Visit 3/17/2025	
	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
1	251.04(6)(a)8.b. Child Record - Physical Exam - Over 2, Under 5 Description: The program did not have current health examinations for Child # 2 and # 5.	Forms were sent w/ parents. Process is getting to put into place to ensure all files are up-to date	7/1/25	
2	251.05(3)(g)2. Assistant Child Care Teacher - Qualifications Description: Based on records review, staff members A and D did not have the educational qualifications for the position held on file.	Staff got in contact with the Registry immediately to get issue resolved.	7/1/25	

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	Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3	251.06(2)(m) Cleaning Aids - Equipment Description: In the 4 K Room, there was a cleaning bucket with a mop stored in the children's bathroom.	Bucket and mop were removed immediately	3/31/25	
4	251.09(3)(a)2m. Infant & Toddler - Correct Food, Breastmilk, Or Formula Description: In the infants and toddlers' room, one of the children's bottles was not labeled with the child's name and date.	Staff were reminded to date and label all bottles immediately after receiving them.	3/31/25	

Staff were also asked to have Parents put bottles on the counter to ensure proper labelling before getting placed in fridge.

NAME - Agency Worker
Gloribel Tegen

Date Issued
3/20/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Jenny Thompson

3/27/25