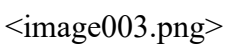
From: Elizabeth Coshenet
To: Thao, Maynou K - DCF
Cc: Linssen, Gina M - DCF
Subject: Re: ACTION REQUIRED: Background Check Non-compliance for Facility 2003371
Date: Wednesday, August 26, 2026 10:56:32 AM

CAUTION: This email originated from outside the organization.
Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good morning! Joan has her finger print scheduled for 12:30 today! I apologize. I dropped the ball. I did not realize even if she's just my Emergency fill-in that she needed to have this on file. (over loaded mom brain). Thank you!
Sent from my iPhone

> On Aug 25, 2026, at 2:30 PM, Thao, Maynou K - DCF <Maynou.Thao@wisconsin.gov> wrote:
>
> Greetings,
>
> Your facility is out of compliance with background checks. Please review the attached documents
>
> ***ACTION STEP: Sign into your Child Care Provider Portal to retrieve the Fingerprint Codes and have the individual(s) complete the fingerprint process***
>
> ***DUE DATE: 9/8/26***
>
> *If the individual is no longer employed or no longer resides at your facility, you must update your Child Care Provider Portal.*
>
> **FOR ASSISTANCE EMAIL: DCFPlicBECRCBU@wisconsin.gov (Include your Provider and Location #)**
>
> Helpful Webpages
> CCPP Information: https://dcf.wisconsin.gov/childcare/provider-portal/info
> Background Check Requirements: https://dcf.wisconsin.gov/ccbgcheck
>
> Maynou Thao

Background Analyst
Childcare Background Unit
p:262.446.7838 | **f**: 608.422.7155 |

<5000589135 001 Little Giggles Childcare_NC.pdf>
<5000589135 001 Little Giggles Childcare_Staff Key.pdf>