

Date Correction Plan Due
9/3/2025

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(f) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wfs. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wfs. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center

Provider Number / Facility ID Number

Catherine Early Childhood Development Center

8000587128 / 001 - 2000284

Address - Facility (Street, City, State, Zip Code)
2709 N 32Nd St Milwaukee WI 532102507

Telephone Number
414-393-4004

Date - Regulation Visit
8/14/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.04(6)(b) Current, Accurate Daily Attendance Record</p> <p>Description: There were 7 children present in the Preschool Room at the time of the licensing visit, but only 6 children were signed in.</p>	<p>Staff were directed to sign all children in upon arrival in building</p>	<p>8/14/2025</p>	
<p>2 251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: Staff A did not have a health report on file and has been employed with the center for more than 30 days. Repeat violation: Previously cited on 1/29/2024</p>	<p>Staff has scheduled her physical for October 27,</p>	<p>8/14/2025</p>	

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3 251.05(2)(a)6. Staff Record - Days & Hours Worked Description: Staff was not signed in the School-Age classroom. Repeat violation: Previously cited on 1/28/2025, 1/29/2024	Staff were instructed to sign in daily on class attendance sheet.	8/14/2025	
4 251.05(2)(a)7. Staff Record - Continuing Education Description: There was no documentation of continuing education hours for Staff A.	Staff A has continuation that was placed in the file	8/14/2025	
5 251.055(1)(f) Child Tracking Procedure Description: The center did not adhere to a procedure to ensure that the number, names, and whereabouts of children in care are known to assigned child care workers at all times. At the time of the licensing visit, a teacher was present with 7 children but did not have any tracking documentation on them.	The center signs children in and out of the classroom and has created a new system for signing in and out.	8/14/2025	
6 251.06(2)(a) Potential Source Of Harm On Premises Description: There was a pair of scissors on a table outside of the School-Age classroom that was accessible to all children. Repeat violation: Previously cited on 1/29/2024	Children size Scissors were removed and instructed on proper storage procedures for scissors.	8/14/2025	

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7 251.06(2)(d) Access To Materials Potentially Harmful To Children Description: There was a bottle of disinfectant spray outside of the School-Age room that was accessible to all children. Repeat violation: Previously cited on 11/11/2024	The bottle was immediately removed and staff were corrected.	8/14/2025	
8 251.06(9)(d)2.a. Food Storage - Dry Food Description: There was an open bag of rice in the pantry observed to be closed with tape. It was not stored in a bag with a zip-type closure or in a food-grade container with a tight fitting cover.	Rice was removed and stored in ziplock bagged and relabeled.	8/14/2025	
9 251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness Description: Cots were observed to not be stored in a clean or sanitary manner. Repeat violation: Previously cited on 1/29/2024	Staff were corrected on the proper storage of cots.	8/14/2025	

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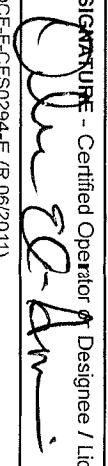
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10 251.09(1)(c) Infant & Toddler - Documenting Changes In Development Description: There were two intake under 2 forms that did not have any changes documented within the past 3 months. Repeat violation: Previously cited on 11/11/2024	Staff made changes and updated files. Also reminded to maintain file in a timely manner	8/14/2025	

NAME - Agency Worker
 Katrina Tarantino, Tiisha Harrell

Date Issued
 8/20/2025

SIGNATURE - Certified Operator / Designee / Licensee or Designee



Date Signed

9/2/2025