

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
262-446-7800

Date Correction Plan Due
2/19/2025

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(K). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Provider Number / Facility ID Number
8000587128 / 001 - 2000284

Name - Certified Operator / Licensed Center
Catherine Early Childhood Development Center

Address - Facility (Street, City, State, Zip Code)
2709 N 32Nd St Milwaukee WI 532102507

Telephone Number
414-393-4004

Date - Regulation Visit
1/28/2025

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
<p>1 251.04(6)(a)1. Child Record - Enrollment Information</p> <p>Description: The child enrollment form on file for Child #1 did not list an emergency contact individual, nor was their contact information listed.</p> <p>Repeat violation: Previously cited on 11/11/2024, 3/7/2023</p>	<p>Child's file was updated to include an emergency contact.</p>	<p>1/28/2025</p>	
<p>2 251.05(2)(a)6. Staff Record - Days & Hours Worked</p> <p>Description: Staff were not signed in the Infant or Toddler Rooms.</p> <p>Repeat violation: Previously cited on 1/29/2024</p>	<p>Staff were instructed to sign in and out of the classroom.</p>	<p>1/28/2025</p>	

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Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.05(3)(c) Cardiopulmonary Resuscitation Training Description: Staff A did not have a current CPR certificate on file. Repeat violation: Previously cited on 3/7/2023	CPR classes have been scheduled for 3/28/2025	3/28/2025	
4 251.05(3)(gn)3.a. Meal Prep Personnel - Training Description: Staff A did not complete one hour of training in kitchen sanitation, food handling, or nutrition within the past year.	Kitchen staff is scheduled to take a two hour training class on food safety.	2/27/2025	
5 251.06(9)(c)1. Safe Food Description: There was a box of graham crackers in the pantry that expired on 1/25/25. There were fruit cups in the pantry that expired on 1/25/25. There was an opened container of ketchup in the pantry. The label on the container states it should be refrigerated after opening. Repeat violation: Previously cited on 1/29/2024, 3/7/2023	All foods mention were moved from the building or placed in refrigeration.	1/28/2025	

NAME - Agency Worker
Katrina Tarantino

Date Issued
2/5/2025

SIGNATURE - Certified Operator or Designee / Licensee or Designee



Date Signed
2/6/2025