

NONCOMPLIANCE STATEMENT AND CORRECTION PLAN

TO FILE A COMPLAINT CALL
 262-446-7800

Use of Form: This form is used by certification / licensing staff to identify statute and / or administrative rule violation(s) and to outline imposed plans of correction, if applicable. This form is used by certified operators / licensed centers to meet the requirements of DCF 202.065, DCF 250.04(2)(i) and (3)(d), DCF 251.04(2)(L) and (3)(f), DCF 252.41(1)(L) and (2)(k). Failure to submit an appropriate correction plan by the due date listed above may result in sanctions identified in the statute and / or administrative rule. Public Schools may submit plans of correction however are not required to do so.

Instructions: The Noncompliance Statement below identifies the violation(s) of child care statute and / or administrative rule identified by the certification / licensing specialist. Complete the section labeled "Correction Plan" by indicating the steps that will be taken to address and correct each of the listed noncompliance(s). Identify expected completion date(s) for each item. Return the original to your certification / licensing specialist for approval and retain a copy. If this is a licensed child care, post your copy of the noncompliance statement and correction plan near the license in accordance with Wis. Stat. 48.657. This request for a correction plan is not an order imposing a sanction or penalty pursuant to Wis. Stat. 48.715. If the department decides to apply a statutory sanction and / or penalty for facts arising from this finding or a future finding, you will be given a notice of the sanction and / or penalty and your appeal rights.

Name - Certified Operator / Licensed Center **Provider Number / Facility ID Number**
8000587128 / 001 - 2000284

Catherine Early Childhood Development Center
Address - Facility (Street, City, State, Zip Code) **Telephone Number**
414-393-4004
 4200 N Holton St Milwaukee WI 532121008

Noncompliance Statement		Correction Plan	Expected Completion Date	Verification Date
1	<p>251.05(2)(a)2. Staff Record - Completed Background Check</p> <p>Description: Staff D did not have a completed background check in their file.</p>	Background check was completed and placed in file	2/18/24	
2	<p>251.05(2)(a)3.a. Staff Record - Physical Examination</p> <p>Description: Staff C did not have a physical examination report on file and has been employed since 9/25/23. Repeat violation: Previously cited on 3/7/2023, 8/18/2022</p>	Staff completed physical and placed in file	3/1/2024	

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Date - Regulation Visit
1/29/2024

Address - Facility (Street, City, State, Zip Code)
4200 N Holton St Milwaukee WI 532121008

Rule/Statute Number Noncompliance Statement	Correction Plan	Expected Completion Date	Verification Date
3 251.05(2)(a)6. Staff Record - Days & Hours Worked Description: A staff member working in the Preschool room did not have hours documented for 1/29/24.	Staff directed to Document hours daily	1/29/2024	
4 251.05(3)(g)2. Meal Prep Personnel - Orientation Description: Staff D, identified as kitchen staff, did not complete an orientation.	An orientation was completed for staff D and placed in file.	2/18/24	
5 251.06(2)(a) Potential Source Of Harm On Premises Description: There was an unlocked cabinet door in Toddler Room B, which had a water filtration system inside and was accessible to children.	Cabinet was secured.	2/2024	
6 251.06(2)(i) Deteriorating Paint Description: There was flaking paint on the wall of the indoor play room, which was accessible to children.	The flaking paint was cleaned and removed and area secured.	2/2024	

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7	251.06(9)(c)1. Safe Food Description: There were individual bags of Goldfish crackers in the kitchen that were expired. Repeat violation: Previously cited on 3/7/2023	The bags of Goldfish were removed and discarded immediately.	1/29/2024	
8	251.06(9)(c)4. Canned Food Description: There were two dented cans of food observed in the kitchen.	The two dented cans were removed immediately and discarded.	1/29/2024	
9	251.07(3)(a)2. Indoor Equipment - Construction, Condition Description: A toy in the indoor play area had a broken piece that was sharp and accessible to children. The bench in the indoor play area had a torn piece of trim, which was accessible to children.	The toy was repaired and sharp object removed. The bench was repaired	2/2024	

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10	251.07(4)(e) Naps Or Rest Periods - Bedding Maintenance, Storage, Cleanliness Description: Cots in the indoor play room and Toddler B room were not maintained and stored in a cleanly and sanitary manner.	Cots that were compromised were removed and discarded. A clean and neat cover is placed on cots.	2/1/2024	
11	251.07(6)(dm)2. Medical Log - Pages & Entries Description: There was a date in the medical log book, but no entry, signature/initials documented.	The medical log book has been corrected and updated	2/11/24	
12	251.07(6)(dm)4. Medical Log - Reviewing Injury Records Description: The medical log book has not been reviewed within the past 6 months.	Medical reviewed by Director.	2/12/2024	
13	251.09(3)(a)11. Infant & Toddler - Care During Feeding Description: A child observed sitting in a high chair was not buckled in for safety.	Staff persons were re-directed to safety procedures in high chairs	1/30/2024	

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14	251.09(4)(a)3. Infant & Toddler - Diaper Changing Surface Disinfection Description: The changing pad in Infant Room A was torn, which could not be easily cleaned and disinfected. Repeat violation: Previously cited on 3/7/2023	The changing pad was removed and replaced.	2/15/2024	

NAME - Agency Worker
Katrina Tarantino, Kristin Keck

Date Issued

SIGNATURE - Certified Operator or Designee / Licensee or Designee

Date Signed

Katrina Tarantino

3/5/2024